

Sudhakar Rao Naik Arts and Umashankar Khetan Commerce College Akola Dist. Akola
MINUTES OF 1st IQAC MEETING
ACADEMIC SESSION 2021-2022

The 1st IQAC meeting was held in the IQAC cell on 02/07/2021 at 12:00 pm.

IQAC Members Present

Sn	Name of Member	Designation
1	Dr. Jayant Prabhakar Bobde - Principal	Chairperson
2	Dr. Prabhakar U. Athawale (Prof.)	Member
3	Dr. A. G. Chavan (Prof.)	Member
4	Dr. Nitin W. Deulkar (D. Physical Edu.)	Member
5	Dr. B. S. Patil (Prof.)	Member
6	Prof. N. F. Chavan (Asso. Prof.)	Member
7	Dr. G. S. Wasnik (Asso. Prof.)	Member
8	Shri. B. P. Pawar (F. Secretary)	Management Representative
9	Shri W R Dhore	Non-Teaching Representative
10	Ku. Mayuri Bhaskat	Student Representative
11	Shri. Arvind Agarkar	Industrialist
12	Mr. A. B. Meshram - Librarian	IQAC Co-ordinator

Minutes:

Today on 02/07/2021, the meeting of all members of IQAC was held under the Chairmanship of Dr. J P Bobde Principal, SN Arts and UK Commerce College, Akola (MS). The members decided the objectives of the academic session included in the agenda of the meeting and after the fair discussion on each subject the following resolutions were passed unanimously.

Subject no. 1: To confirm the minutes of the last meeting held on 22/03/2021.

Resolution no. 1: The IQAC coordinator Mr. A B Meshram read the minutes aloud and the resolutions passed unanimously in the last meeting held on 22/03/2021 were confirmed as it is without any suggestion there upon and were passed unanimously.

Subject no. 2: To plan for admission process as per the university rules.

Resolution no. 2: After the declaration of HSC board results and University results the admission process must start. Proper admission committee of the faculty members must be constituted so that the student wanted to take admission in the college must get counselling from the teachers. The prospectus must be updated and one window distribution of prospectus should be implemented in an office hours.

Resolution passed unanimously.

Subject no. 3: To find out slow learners students and formulate the time bound plan for remedial classes.

Resolution no. 3: All the faculty members must formulate a criterion to find out the slow learners and chalk out a plan for remedial classes on regular basis. Maintain the record of the classes. Resolution passed unanimously.

Subject no. 4: Formation of subject/literary forum.

Resolution no. 4: All the subject teachers should take initiative for formation of subject/literary forum before Diwali Vacation. Resolution passed unanimously.

Subject no. 5: To prepare Academic calendar and time-table.

Resolution no. 5: Time-table committee do prepare Academic Calendar and Time-Table for the session 2021-22 before 31/07/2021. Resolution passed unanimously.

Subject no. 6: To organise program and events by the respective departments in the academic session.

Resolution no. 6: All the faculty members make plan to organise various programs, events and competition by their department for the students to boost their knowledge and hidden skills. Resolution passed unanimously.

Subject no. 7: To participate in cultural and sports events organised by SGBAU Amravati.

Resolution no. 7: As per the university schedule and dates the cultural and sport committee do take initiative to encourage and guide students to participate in the Youth Festival and Sports Events organised by SGBAU Amravati. Resolution passed unanimously.

Subject no. 8: To organise post-covid residential 7 days NSS camp.

Resolution no. 8: As per directions of parent University the college do organise Residential 7 days Camp in the adopted village Gram 'Yeota'. The NSS Program Officer do follow the Health Department Covid-19 protocol in the camp. Resolution passed unanimously.

Subject no. 9: To organise various events and programs under the aegis of IQAC.

Resolution no. 9: College as a whole consented to support the various programs and events for students and staff under IQAC organised in the session 2021-2022.

Resolution passed unanimously.

Subject no. 10: To collect and compile feedback and student satisfaction survey.

Resolution no. 10: The feedback committee compile and collect the feedback forms from the students and parents. The committee analyse the feedback and submit the report to the principal for further action. Resolution passed unanimously.

Subject no. 11: To organise Alumni Meeting in college.

Resolution no. 11: The Alumni Committee Meeting to be organised twice in academic session on any suitable dates. Resolution passed unanimously.

Subject no. 12: To organise EVS study tour.

Resolution no.12: The EVS study tour must be organised for the students of second year semester IV in the month of Jan 2022 or Feb 2022 on suitable dates. All the safety measures must be followed by the students and faculty members participating in the tour.

Resolution passed unanimously.

Subject no. 13: To submit API by the faculty members.

Resolution no. 13: All the respective subject teachers do submit their API of Academic Session 2020-2021 to the Principal for verification. Resolution passed unanimously.

Subject 14: To arrange meetings of various constituted committees twice in a year and update the meeting register.

Resolution no. 14: All the faculty members having responsibility of various constituted committees do arrange at least two meetings in a academic year and submit the minutes of the meeting to the Principal office for further action. Resolution passed unanimously.

IQAC Coordinator

A. Nedham

Principal

Jayantib

PRINCIPAL,
Sudhakar Rao Naik Arts, Science
& Umashankar Khetan
Commerce College, AKOLA



Date: 02/07/2021

Sudhakarrao Naik Arts and Umashankar Khetan Commerce College Akola Dist. Akola
MINUTES OF 2nd IQAC MEETING
ACADEMIC SESSION 2021-2022

The 2nd IQAC meeting was held in the IQAC cell on 03/01/2022 at 12.00pm.

IQAC Members Present

Sn	Name of Member	Designation
1	Dr. Jayant Prabhakar Bobde - Principal	Chairperson
2	Dr. Prabhakar U. Athawale (Prof.)	Member
3	Dr. A. G. Chavan (Prof.)	Member
4	Dr. Nitin W. Deulkar (D. Physical Edu.)	Member
5	Dr. B. S. Patil (Prof.)	Member
6	Prof. N. F. Chavan (Asso. Prof.)	Member
7	Dr. G. S. Wasnik (Asso. Prof.)	Member
8	Shri. B. P. Pawar (F. Secretary)	Management Representative
9	Shri W R Dhore	Non-Teaching Representative
10	Ku. Mayuri Bhaskat	Student Representative
11	Shri. Arvind Agarkar	Industrialist
12	Mr. A. B. Meshram - Librarian	IQAC Co-ordinator

Minutes:

Today on 03/01/2022, the meeting of all members of IQAC was held under the Chairmanship of Dr. J P Bobde Principal, SN Arts and UK Commerce College, Akola (MS). The members decided the objectives of the academic session included in the agenda of the meeting and after the fair discussion on each subject the following resolutions were passed unanimously

Subject no. 1: To confirm the minutes of the last meeting held on 02/07/2021.

Resolution no. 1: The IQAC coordinator Mr. A B Meshram read the minutes aloud and the resolutions passed unanimously in the last meeting held on 02/07/2021 were confirmed as it is without any suggestion there upon. Resolution passed unanimously.

Subject no. 2: Preparation for AQAR 2020-2021.

Resolution no. 2: All the faculty members must take the responsibility for the preparation of AQAR of 2020-2021 Session. The 7 criterion will be distributed to all the faculty members so that the information required will be readily available on time, while filling of AQAR online. Resolution passed unanimously.

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Subject no. 3: Review of all the departmental activities.

Resolution no. 3: All the departmental activities and programs taken were put in the IQAC meeting and detailed discussion was took place among members. After few suggestions the faculty member are advised to organise the program and events before the summer 2022 university examination. Resolution passed unanimously.

Subject no. 4: Review of minutes of meeting of various constituted committees.

Resolution no. 4: The proceedings of all the constituted committees were put in the meeting. The issues raised in the respective committee meetings were reviewed and revised to find out solutions. Principal, the Chairman of this IQAC meeting assured to resolve all those issues at the earliest possible ways. Resolution passed unanimously.

IQAC Coordinator

B. Nehram



Principal

Jayantib
PRINCIPAL,

Sudhakarrao Naik Arts, Science
& Umashankar Khetan
Commerce College, AKOLA

Date: 03/01/2022

Sudhakar Rao Naik Arts and Umashankar Khetan Commerce College Akola Dist. Akola
MIMUTES OF 3RD IQAC MEETING
ACADEMIC SESSION 2021-2022

The 3rd IQAC meeting was held in the IQAC cell on 20/05/2022 at 12.00pm.

IQAC Members Present

Sn	Name of Member	Designation
1	Dr. Jayant Prabhakar Bobde - Principal	Chairperson
2	Dr. Nitin W. Deulkar (D. Physical Edu.)	Member
3	Dr. B. S. Patil (Prof.)	Member
4	Prof. N. F. Chavan (Asso. Prof.)	Member
5	Dr. G. S. Wasnik (Asso. Prof.)	Member
6	Shri. B. P. Pawar (F. Secretary)	Management Representative
7	Shri W R Dhore	Non-Teaching Representative
8	Ku. Mayuri Bhaskat	Student Representative
9	Shri. Arvind Agarkar	Industrialist
10	Mr. A. B. Meshram - Librarian	IQAC Co-ordinator

Minutes:

Today on 20/05/2022, the meeting of all members of IQAC was held under the Chairmanship of Dr. J P Bobde Principal, SN Arts and UK Commerce College, Akola (MS). The members decided the objectives of the academic session included in the agenda of the meeting and after the fair discussion on each subject the following resolutions were passed unanimously.

Subject no. 1: To confirm the minutes of the last meeting held on 03/01/2022.

Resolution no. 1: The IQAC coordinator Mr. A B Meshram read the minutes aloud and the resolutions passed unanimously in the last meeting held on 03/01/2022 were confirmed as it is without any suggestion there upon.

Resolution passed unanimously.

Subject no. 2: Review and discussion of action taken on the resolutions taken in the first meeting of IQAC on 02/07/2021.

Resolution no. 2: Action taken on the resolutions of the meeting held on 02/07/2021 are discussed and reviewed as under,

1. Resolution no. 2, Action Taken - The admission committee was constituted and the admission process and counselling was done by the admission committee members.

2. Resolution no. 3, Action Taken - Slow learners are found in the regular classroom teaching by the teachers. A separate extra class was arranged for such students once in a week.

3. Resolution no. 4, Action Taken - Subject Forum were formed by the Teachers of the respective Subject/ Department.

4. Resolution no. 5, Action Taken - Time-Table committee has prepared Time-Table and Academic Calender and the same is circulated to all subject Teachers. It was also displayed on the Notice board.

5. Resolution no. 6, Action Taken - The Report received from all the department heads was reviewed as follows,

1. Commerce Department: a) organised educational visit to self employment training center, Akola on 13/08/2021.

b) Subject Forum formed and inaugurated on 15/09/2021.

2. Library Department: a) Online Google form Quiz was organised on the occasion of Teachers Day, Gandhi Jayanti, Reading Inspiration Day and Republic Day.

b) User Orientation organised on 14/02/2022.

c) Books Exhibition Organised on the Occasion of Women's Day and World Book Day.

d) 5 Days seminar/ Lecturer series was organised to celebrate Azadi ka Amrit Mohotsav from 8/4 to 13/4/2022.

3. Physical Education Department: a) 7 Days National Level Yoga workshop was organised from 22/05/2022 to 28/05/2022.

4. Political Science Department: a) Subject Forum inaugurated on 12/11/2021

b) Constitution Day Celebrated on 26/11/2021

c) Human Rights Day was celebrated on 10/12/2021

d) Lecture Organised on Indian Constitution on 13/4/2022

5. Sociology Department: a) World Human Rights Day celebrated on 10/12/2021

6. History Department: a) Subject Forum was formed and inaugurated on 12/11/2021

b) Lecture was organised on Indian constitution on 19/5/2022

7. Marathi Department: a) Subject Forum formed and inaugurated on 17/08/2021.

b) Online Program organised on the occasion of, Reading Inspiration Day, Teachers Day, Constitution Day, Marathi Language Program, Marathi Language Day.

c) Program organised on Applied Marathi Guidance on 01/03/2022.

d) Lecture series organised to celebrate "Azadi ka Amrit Mohotsav" in the month of April 2022.

e) "Meet" was organised with the Literary Personage in Akola.

8. English: a) Inauguration of English Literary Forum.

6. Resolution no. 7, Action Taken -

i. Cultural Department: As per the schedule and dates of University, the cultural committee trained the selected and shortlisted students by organising rehearsal for the Youth Festival. The Youth Fest was organised by the university in the month of April 2022.

ii. Sports Department: 7 Students selected by the committee for participation in the inter-collegiate tournaments in the month of December 2021.

7. Resolution no. 8, Action Taken - As per the guidelines of the University, the college NSS Program Officer Prof. N F Chavhan with the guidance of Principal Dr. J P Bobde organised 7 Days Residential Camp in the village Gram "Yeota" from 20/03/2022 to 27/03/2022. Various Programs, guest lectures and cultural Programs were organised in the camp for the students and Locals. Daily activities and awareness program were also organised in those days by the NSS volunteers.

8. Resolution no. 9, Action Taken - College has organised various programs in the academic session under the aegis of IQAC as follows,

- a) State Level Poetry Competition 2021 was organised by college with the initiation of Marathi Dept with the collaboration of Samteche Mahakavya Nirmitti Mandal Akola and the "Best Poetry Prize" was given on 2/03/2022.
- b) World Women Day was organised by college on 8/03/2022.
- c) As a social responsibility of college with the initiation of dept of commerce, "Activity of" distribution of packet of snacks and sweets to the homeless peoples around Akola railway station and Temples on the occasion of Diwali was arrange on 6/11/2021.
- d) Likewise Blankets was also distributed to the Homeless peoples sleeping on footpath in Akola in winter season. This activity was organised on 1/1/2022.
- e) The faculty members of department of commerce took initiative and donated note books and calculators to under privileged B.Com First year students on 16/11/2021.
- f) Clay water pots for birds were distributed by college to the residents in the vicinity of college on 20/03/2022.
- g) Covid-19 vaccination camp was organised by NSS in the college on 27/10/2021. In which 60 students got vaccinated in this camp.

9. Resolution no. 10, Action Taken - Students feedback and Student Satisfaction Survey was conducted online with the help of google form. The analysis report of the feedback and survey was submitted to the Principal for further action by the feedback committee.

10. Resolution no. 11, Action Taken - The Alumni meeting was organised in college on 13/07/2021 and 07/03/2022.

11. Resolution no. 12, Action Taken - Due to covid pandemic restrictions EVS study tour was not organised in current academic session.

12. Resolution no. 13, Action Taken - Reminders has been given to all the faculty members to submit their API file to the Principal at the earliest.

13. Resolution no. 14, Action Taken - Heads of all the committees constituted by the college have taken two meetings in the current academic session. The minutes of all the committees meeting were handed over to the Principal for further action.

Resolution passed unanimously.

IQAC Coordinator

(Signature)



Principal

(Signature)

PRINCIPAL,
Sudhakarrao Naik Arts, Science
& Umashankar Khetan
Commerce College, AKOLA

Date: 20/05/2022