



YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	Sudhakar Rao Naik Arts and Umashankar Khetan Commerce College Akola.
• Name of the Head of the institution	Dr. Jayant Prabhakar Bobde
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	7242488652
• Mobile No:	9422161383
• Registered e-mail	snukcollege@gmail.com
• Alternate e-mail	bobdejayant@gmail.com
• Address	Sant Tukaram Hospital Square
• City/Town	Akola
• State/UT	Maharashtra
• Pin Code	444004
2.Institutional status	
• Affiliated / Constitution Colleges	
• Type of Institution	Co-education
• Location	Urban

• Financial Status	Grants-in aid				
• Name of the Affiliating University	Sant Gadge Baba Amravati University Amravati				
• Name of the IQAC Coordinator	Amol Bhaudas Meshram				
• Phone No.					
• Alternate phone No.					
• Mobile	9403282781				
• IQAC e-mail address	snukclibrary@gmail.com				
• Alternate e-mail address	aaambbbm72@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year)	http://www.naikkhetancollege.org				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	no				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.37	2021	23/02/2021	22/02/2026
6.Date of Establishment of IQAC			20/03/2018		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
nil	nil	nil	Nil	Nil	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			View File		

9.No. of IQAC meetings held during the year	1	
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	No	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	View File	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> If yes, mention the amount 		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
<p>The IQAC has outlined the plan of action for the session to be incorporated in academic calender of the Institution. The IQAC has sit together as official meet to revise the plan and conduct of programs there upon. IQAC helped to standardize the academics in the college.</p>		
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		
Plan of Action	Achievements/Outcomes	
online classes due to pandemic	teacher engage in teaching and learning process	
preparedness for NAAC	Accredited 'B' by NAAC	
13.Whether the AQAR was placed before statutory body?	No	
<ul style="list-style-type: none"> Name of the statutory body 		
Name	Date of meeting(s)	
Nil	Nil	
14.Whether institutional data submitted to AISHE		

Year	Date of Submission
2020-2021	03/03/2022

15.Multidisciplinary / interdisciplinary

The college is affiliated to the Sant gadge baba Amravati University, Amravati, Maharashtra, the state Public University which design and develop the curriculum and prepare guidelines for implementation for each of the affiliated college. Nowadays influenced by the NEP 2020, the university has taken initiatives to implement interdisciplinary approach in the curriculum for which college has also prepared follow the new changes in this direction. The teachers will be encouraged and deputed to undertake trainings in this regard time and again as per the current scenario of the academics in higher education.

16.Academic bank of credits (ABC):

The CBCS system is introduced this year by the parent university. Accordingly the guidelines of the university about this system of Academic bank of Credits will be followed. At present Academic credit is not introduced.

17.Skill development:

The students will be given opportunity to undertake new moocs courses as well as skill development programs will be continued this year also.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Through the traditional mode of flipped classroom teaching and the design of the curriculum has taken care of integration of Indian knowledge system in teaching of language, culture and tendency to accept new digital skills required.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Since the last accreditation of the institution the a special emphasis of OBE is given for which the objectives of the courses outcomes are displayed each year.

20.Distance education/online education:

Today to fulfill the objective of distance education benefits catered to the students the teachers are providing information regarding new open learning sources to obtain education of certificate courses online.

Extended Profile

1.Programme	
1.1 Number of courses offered by the institution across all programs during the year	7
File Description	Documents
Data Template	View File
2.Student	
2.1 Number of students during the year	417
File Description	Documents
Data Template	View File
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	
File Description	Documents
Data Template	View File
2.3 Number of outgoing/ final year students during the year	95
File Description	Documents
Data Template	View File
3.Academic	
3.1 Number of full time teachers during the year	9
File Description	Documents
Data Template	View File

3.2	15
Number of Sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	11
Total number of Classrooms and Seminar halls	
4.2	
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	20
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Response:

The institution, Sudhakarrrao Naik Arts and Umashankar Khetan Commerce College, Akola, aims at enforcement of holistic development of students as stated through the goal and mission of the institute. Regarding delivery of curriculum inventive approach is adopted. he college ensures carrying out the effective delivery of the curriculum responding to call of university time to time.

Measures to ensure effective curriculum delivery:

Academic Planning: At the outset of each session academic calender is prepared

Teachers Preparedness: Teaching plans are prepared prior.

Internal assessment Mechanism: Unit Tests and term end test arranged.

Rapport: All the students entering the degree course belong to the adjoining sub-urban areas, from humble socio-economic background. Their requirements and problems are bit different compared to super-urban areas. To overcome the hurdles, the teacher and staff who belong to the same geo-background, are well acquainted with the problems faced by students. They always come front and try their best to help students through all possible ways within their capacities. The excellent student -teacher relationship is the key feature and identity basis to cater to the needs of students- social, educational, cultural values.

Encouragement and incentives: The meritorious and outstanding performer-students are encouraged by felicitations and awards, medals.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college academic committee prepare its academic action plan well in advance towards the very beginning of each session, In the preparation of this action plan, the care is taken to implement the continuous assessment through unit tests and class tests within a given time. The teachers are asked to submit their monthly and annual plans of teaching in advance which helps to supervise the CIE function of the institution. Moreover teachers maintain their daily diaries including the assessment records of each of the class. Some extra classes are arranged by the teachers to bridge the gap in curriculum completion within a stipulated time. this helps students to keep with the pace of the academic teaching learning process. The college planning committee take follow up time to time. All the curricular and extra -curricular details are added to conduct the activity entrusted by the Academic calendar planning Committee. .

Teaching Plan:

After completion and submission of academic calendar to the faculty in-charge of both the faculties, which are given to the concerning faculties who prepare their teaching plan to maintain their academic diaries of the whole session.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.

B. Any 3 of the above

Academic council/BoS of Affiliating University
 Setting of question papers for UG/PG programs
 Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
 Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

00

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

00

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

00

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

00

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Response:

The college tries its best to integrate the following issues to the curriculum through various activities.

Gender:

1. Our college has various committees to deal with these issues like Anti-sexual harassment, women empowerment and human rights.
2. The college does not differentiate the students on the basis of gender.

3. The seating arrangement of the girls and boys in the classes and labs is also not separate for girls and boys
4. Climate Change and Environment Education:
5. The college offers environmental education subject for all the students of Arts and Commerce Faculty.
6. The college organised various seminars and workshops for the prevention of plastic pollution and waste management. The teachers delivered lecture and talks with students of other college and schools on topics related to climate change and environment issues. The college also organised solar energy popularization program.

Human Rights:

1. U.G. students of political science subject have to study HUMAN Rights in their curriculum.

Human Values:

Human values are studied in the Marathi literature and in English and Marathi compulsory subject of the Arts and Commerce Faculty. Faculty members gives examples on human rights while explaining the lesson and other examples from the religious and motivational stories

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

0

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

0

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers
Employers
Alumni

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

B. Feedback collected, analyzed and action has been taken

File Description	Documents
Upload any additional information	View File
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

417

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

366

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

To assess the general knowledge level of students the college till now has been conducting internal assessment through class tests and unit tests as subject specific needs. The teacher decides the slow learners and advance learner. He undertake what will be more helpful

to support the slow learners and to support to enhance pace of advance learners.

initiative for both the learners.

1. Special attention is given to the students in the tutorial classes, who are identified as the weaker students. Doubts and personal difficulties regarding the subject are solved in the tutorial classes.

2. In the start of the session fundamentals are taught for the better understanding of the subject. Concepts which could not be grasped easily are repeated in consequent classes. Sometimes the students are encouraged to do board work before the class so that her level of comprehension could be increased and teachers could rectify her problems.

3. Slow learners are specially advised and counseled from psychological point of view by the respective subject teacher/HOD.

4. Remedial classes are conducted for the weaker students based on the results of class tests.

For example: Communicative English, extra lectures to help them cope with the need of current academics.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
417	09

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

After ICT revolution and the changes in pedagogy with the passage of time, the role of teacher turned into a facilitator. Students became the center of teaching learning process. From this point of view the college provides a lot of support making the learning student centric. These support services are as follows:

1.The college provide well equipped library facilities such as books, magazines and Wi Fi facilities as well as reading arrangements for library users.

2.All the teachers conduct activities such as group discussion, seminars, field work and guest lectures etc. are arranged to bring about participative learning students are provided with opportunities of conducting the programs as well as monitoring the class activities.

3.All the teachers use interactive methods, question-answer method, use projectors as audio- visuals i. e. teaching aids, to make their presentations more effective.

4.The study tours are organized by the institution to bring about experiential learning by provide practical experiences.

5.The college cultural committee conducts various co-curricular and extracurricular activities for the students such as organising debate, elocution competitions

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Innovation and creativity in teaching and learning is the rising demand of swiftly changing educational atmosphere. The methods like participative learning, experiential learning and creative learning are beings used effectively by the faculties and the students.

The following are the specific details being adopted in teaching learning process.

ICT tools are used by the respective faculties, such as Internet access, Projector, White boards, Google, You- tube, e-mails and what's app and educational sites as reference to make students understand the syllabus and enhance their learning experience.

The information regarding the various educational websites for those students who cannot afford the expenses of higher education, are advised to enroll in available free online courses offered by many websites like as SWAYAM , e-shiksha etc.

The institution has made computer lab available to study of computer related courses taught by the commerce faculty such as a MS-Office and Introduction of ecommerce under the guidance of faculty members. The computer lab, with 20PCs is provided to teach subjects related practical course designed and prescribed by the parent University. The Institution has its website displaying contents available courses, curriculum, academic facilities, academic calendar, action taken reports , examination related information.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

20

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

09

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

07

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

24.33

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The students are provided with the corrected answer-scripts by the relevant faculty members. The doubt and enquiries of the students regarding the pattern of optimal answers are clarified by the examiners. With the commencement of the new session Class-Tests are scheduled to be held for the students. The schedule of Class-Tests continues till the end of the session in the next February. The students are provided with the corrected answer-scripts of the Class-Tests so that they can be aware of their mistakes. If the students express their difficulties in understanding the questions which were set in the Test, the questions are discussed in the lecture-hour by the faculty member. If there is any tabulation related error in the assessment corrections are duly made by the examiner and the corrected marks is officially posted against the Name of the concerned student. However since the responsibility of publication of Final results lies solely with the Sant Gadge Baba Amravati University, delay in the publication of the year results if any is something which the college has no way to rectify

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The college has its own internal mechanism to handle exam and other academics related grievances. It is an academic body on display

The students are provided with the corrected answer-scripts by the relevant faculty members. The doubt and enquiries of the students regarding the pattern of optimal answers are clarified by the examiners. If there is any tabulation related error in the assessment, corrections are duly made by the examiner and the corrected marks is officially posted against the name of the concerned student. The Parent- Teacher Meeting is a regular phenomenon for the First Year and the Second Year students. Such meetings are held after the publication of results of the Mid-Term Tests. If there is a marked discrepancy between class-performance and performance in examination of a student, the teachers consider it to be their responsibility to identify the cause behind such discrepancy. If the reason for such discrepancy is purely academic,

the teachers try whole-heartedly to provide information on the subject of their study. However, the cause may be extra-academic too. In case the student suffers from psychological instability or examination-phobia, the faculty members try to deal with the suffering students and their parents sympathetically.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The program specific outcomes and course specific outcomes are communicated to the students. There is a special mechanism to deal with the students' awareness. All the heads and faculty members discuss with the students, highlighting the future perspectives of the course they are studying to obtain a degree.

The program specific outcomes are duly published through the college website to have easy access and to bring about students' enlightenment and encouragement.

Program Specific outcome: B. A. Arts (

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

To evaluate program specific outcomes and course specific outcomes, the methods that our college follows relate to assessing the teaching-learning based on a feedback system, in which the final year students of the college are provided with feedback forms to be duly filled up by them, providing inputs on teaching-learning drawbacks, limitations, constraints, and also merits of the department, its faculty members, etc. Teacher-Guardian meetings

organised through Alumni Association during and after the Term End Tests, unit tests Examinations and Selection Test Examinations as well as whenever else required is another system through which the institution keeps a track record of program outcome achievement.

Publication of Merit list, Criteria for letting students move to the next ladder, percentage of attendance maintained and Result meet organized by Academic Sub-Committee of the college before publication of merit list etc. are a regular practice of our institution through which attainment of program outcomes are measured and checked. The weak and bright students are identified and accordingly outcome attainment target is set by introducing improvement measures.

Organizing class tests and subject-oriented quizzes, student seminars as well as talks and workshops etc. are a part of this improvement scheme.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

95

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://docs.google.com/forms/d/1ppcXiQmtVmn6phOQPS-ASrLMdktgot7vDDtCTFJ9t14/edit>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

01

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

09

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

04

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

1) Covid -19 awareness quizzes 2) Under the directives of the

District Collector and Municipal Corporation of Akola, a special drive of Covid -19 survey was carried out by special participation of the faculties. They surveyed 750 families comprising 3000 (three thousand people) 4) College premises sanitization 5) International Yoga day online 6) mask , sanitizer and arsenic tablets distribution 7. national integration day 8) Distribution of Frala (sweets) to the destitutes 9) blood Donation camp 10) World women's day

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

03

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

100

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	No File Uploaded

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

0

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Response:

The total campus area of the called as carpet areas is approx. 500 sq.mts, built and some adjoining empty spaces comprizing vehicle parking, girls' space as ladies washroom. The College buildings consists of 5 classrooms in basement, One computer lab on Ground Floor, 2 classrooms and subject departments on 1st floor, 2 classrooms and auditorium on 2nd floor, 1 classroom on 3rd floor.

Teaching-Learning equipments in classroom:

The institution has five (05) fully functional class rooms. The mode of teaching is both conventional and digital method.

Digital class rooms and ICT enabled class rooms:

All the classrooms are well connected with wifi facility. One classroom is equipped with portable projector and automatic motorised screen.

Electrical points are fixed as per the requirements.

Library facilities:

The central library has been renovated and automated. Partial automation is done in the library with server PC and SOUL 2.0 library software installed. One computer with internet facility is

available for students in the library.

Computing equipments and internet facilities:

All the departments are connected with wifi internet. The administration's office tables have PC, printers-scanner with internet connectivity.

Other facilities:

The computer laboratory is the most well equipped department. This accommodates 30 students comfortably. There are sufficient computers, printer, for the students with LAN and internet facility.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Response:

College has created small scale setup for sports, games (indoor, outdoor and yoga) inside the campus and outdoor sports are regularly done in nearby play grounds. Students participate in inter collegiate tournaments throughout the year as per the university program and college sports timetable under the supervision of Director of Physical Education teacher.

Table of sport related equipments:

S.N.

PARTICULARS

Qn.

1

Skipping rope

06

2

Weighing machine

01

3

Measuring tape

01

4

Chess Board

03

5

Badminton Racket

10

6

Volley Ball

07

7

Volley Ball Net

01

8

Basket Ball

04

9

Cricket Kit

01

10

Discus

00

11

Shotput Man

01

12

Shotput women

01

13

Notice Board

01

14

Table Tennis Net

01

15

Lawn Tennis Racket

02

16

Lawn Tennis Ball

04

17

Base Ball

03

18

Rely Batten

08

19

Foot Ball Net

01

20

Boxing Head Guard

02

21

Sport Dress, T shirt

16

22

Air pump

01

23

whistle

02

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

03

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

03

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

141,842=00

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Response:

S.N.

Description

Response

1

Name of ILMS Software

SOUL

2

Nature of Automation

Partially

3

Version

2.0

4

Year of Automation

2016

Library has 2 computers the first is for soul software server and the other one is for students and faculty member with internet facility.

The configuration of the server PC is Intel core i3 processor with 8 gb RAM, 1TB of HDD, windows 8 - 64 bit operating system is installed in the server pc. Along with SOUL software Ms Office is also installed in the pc, net protector antivirus software is installed to safeguard the server pc.

The other PC is with dual core processor having 2 gb ram and 250 gb

of hard disk. Window 7 OS is installed in it.

LAN is done in the library for issue return and OPAC Computer Terminal.

Data of books collection is done and is up-to-date in SOUL 2.0.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources **E. None of the above**

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.16703 LAKHS

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

5

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

4.3.1: Institution frequently updates its IT facilities including Wi-Fi.

Response:

Sudhakar Rao Naik Arts and Umashankar Khetan Commerce College, Akola has updated its IT infrastructure facilities with time and need from the year 2014 and onwards.

IT facilities available in our college can be summarized as follows,

CCTV Cameras, 50 mbps of internet connectivity is shared across the campus. Where 50 mbps is shared for the students and data centre at computer laboratory.

External HDD and pen drives are used for the data backup.

17 desktop computers are available in the computer laboratory with dual core processor, 2 to 4 gb of ram and 250 gb to 500 gb of HDD. Window 7 OS is installed in all the computers. One Samsung laser printer is made available for the students and the teachers in the computer laboratory. All the PC are protected with antivirus software.

3 inkjet all-in-one color printers are available in the college. Xerox machine is available in the college for administrative purpose and examination purpose.

Update and Up-gradation:

Updates are maintained regularly through windows update facilities available online through cloud portal and anti-viruses are updated. Computer maintenance person is appointed by the college for regular

basis. Hardware and software are updated as an when required.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

17

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution C.10 - 30MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

141,842=00

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

College Building Infrastructure:

1. There is college building committee to look after the maintenance, repair and constructional work related to the college building. Construction, repairs and maintenance of the main building and physical infrastructure like water, power supply and electrical fittings, telephone line.

2. During all maintenance and up gradation work related to civil and electrical a supervisor is assigned by the college authority.

3. The college has UPS inverter for uninterrupted power supply to laboratory and other departments.

Maintenance of toilets and service areas are outsourced through various external agencies.

Computer and IT infrastructure:

Maintenance and up gradation of computers is looked by computer maintenance committee from time to time.

Annual maintenance contracts (AMC) for computers are done yearly basis for the computers available in computer laboratory, administration office and library.

Furniture related items:

There is committee to look after the maintenance and repairs work of furniture and fixtures and other physical items. They bring into the notice of the authority the needs of repair work to be carried out.

After the inspection by the authority the work order is passed on.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

228

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills C. 2 of the above

File Description	Documents
Link to institutional website	http://naikkhetancollege.org/wp-content/uploads/2021/02/Add-on-Course-English.pdf
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

03

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

03

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent D. Any 1 of the above

mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

02

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

01

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Students' Representative (SR) is an indispensable part of Academic and Administrative bodies/committees of the institution. They are given due representation in the college academic Bodies such as IQAC, and Alumni Association of the college. One representative each is elected as Class Representative (CR) from the B.A./B.Com undergraduate programmes. The Students' Representative to the Governing Body is selected as per college norms, out of two class representatives, one each from the current batch of B.A. and B.Com Ist year students. The students propose the names of the representatives from their respective classes. The students' representative is finally elected by the students in the presence of one Teachers' Representative to the governing body, the IQAC Co-coordinator and the Convener of the Academic Sub-committee.

The SR represents students' views and grievances, and as a spokesperson, conveys these to the concerned authorities for discussion and amicable resolution. The Students' Representative provides valuable informal feedback regarding curriculum, teaching learning and evaluation process. He /She are informed about the ready availability of teaching aids in class rooms such as chalk, duster, maps, and laser pointers. He/ She is given information about various extension programmes, that form a crucial part of the academic activities of every department.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

https://in.docs.wps.com/l/sIK-Rk-og9N_YlgY

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The registration for alumni is done by the convener of the formal Alumni association who is one of the faculty members. Though the association is open to accepting donation of larger sums and welcomes any contribution from those who are willing, no such huge donation is offered yet.

The Association has taken several steps towards initiating useful activities:

Members of the Association extend their helping hand to present students when and where

required. Enrolled student members provide valuable service to the College Library.

They participate in different cultural programmes of the college.

Meetings are held in which the Principal, Staff, and students participate and discuss the future plans related to this Association..

The association arouses among its members a feeling of belonging, camaraderie and warmth, essential for the success of this organization.

The teachers and students work with great earnestness and sincerity to reach out to the college alumni in India and abroad and to involve them not only in cultural activities but also socially

meaningful and relevant work which aims to enrich not only the association but the college as well.

The significant contribution of 'Alumni Association' can be termed as regular meetings and their guidance to the students encouragement in the institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year E. <1Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Governance and Leadership

The college is run by Shamaki mata Shikshan and Krida Prasarak Mandal, Umri (BK) Dist Washim, which is constituted in 1980. The aim of institute is to provide educational opportunities to the needy people students of society.

Vision

Dedication to empower and enrich the socially underprivileged sector of society which is deprived of any educational opportunities from generation to generations.

Mission

To impart quality education, through student centric method of teaching and learning is the mission to uplift the deprived and the weaker sections of the society. In the implementation of the co-curricular and extra curricular activities, care is taken to stick

to the mission of the college. The college education is not only restricted to the books but it is extended to practical approach by reaching out to the society.

The college has 12 internal committees and 4 cells as listed below to ensure the effective implementation of curriculum.

- 1) Academic Committee
- 2) Co-curricular committee
- 3) extra Curricular and cultural committee
- 4) Examination Committee
- 5) Library Advisory Committee
- 6) Prospectus Committee
- 7) Admission Committee
- 8) College Development

College Cells-

- 1) Students counselling redressal cell
- 2) NSS cell (Unit 100)
- 3) Grievance redressal cell
- 4) Alumni Association

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The role of management.

The management of the institution develops well defined roadmap for all round development of the institution. They encourage the principal and faculties to boost their academic zeal which motivate them. They also encourage and support the faculties to undertake research.

The faculties are motivated to participate and present research papers in varied confernces, seminars and workshops. The management has taken deep interst in the upgradation of library, sports, garden, seperate departments for faculties. Water purifier is installed and parking in the college campus.

The role of principal

The principal is an important link between the management and the staff. He along with help of CDC,IQAC and other college committies plans the policies to enhance the quality of teching learning procedure by monitoring the academics, the cocurricular and extra curricular activities. He also maintains the account, expenditure and upgradation of library and infrastructure.

The suggestions and reccomendations of the teaching and non teaching staff are conveyed to the managemnt through principal and college development committeeof the college.

The role of faculty

The members of faculties participates in the CDC and share their suggestions regarding teachng learning.

The role of students:

Students are given due particpation

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The college perspective plan as well as College Academic Committee is framed for the forthcoming academic session. The committee puts the plan in the general staff meeting with the permission of the Head of the Institution for necessary amendments and corrections, if any.

After this formality, the plan is brought in force for the whole session. In the planning process, teachers are involved by inviting their suggestion for smooth working and development of the teaching learning processes. The LMC of our college reviews this process and provides proper suggestions for policy development. A meeting of S.R.C along with teaching staff including Principal as head and suggestions are invited accordingly.

The management hold meeting a meeting with teaching and non teaching staff at the outset of each of session.

In this way

- 1) The Academic calender is with its policy is published through college website.
- 2) The policy documents are also displayed on the college website.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	http://naikkhetancollege.org/wp-content/uploads/2019/09/Academic-calender-2014-to-2019.pdf
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

6.2.2

The college has constituted academic committees to ensure smooth and effective conduct of the academics. The committees formed are as under:

NAAC Committee

IQAC Committee

Library Committee

Research Committee

Student Council

Games & Sports Committee

Women Empowerment Cell

Women Grievance Redressal

NCC. Committee

Cultural Programme Committee

Admission Committee

Time table Committee

NSS. Committee

Examination Committee

Alumni Association

Regarding effectiveness of the above committees it can be stated that the committee coordinator arranges meetings of the members. They discuss and share their views with the administration of the college to bring about improvement in the existing condition and also implement innovations time to time.

The committee reports of the outcome, resolutions of the meetings of various committees are submitted to the office towards the end of each session. The important suggestions are communicated to the college CDC, coordinator.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

C. Any 2 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff welfare measures

The college has credit co-operative society which provides financial support in terms of loans. During the last five years 100 % of staff availed the benefit of it. The college has started the group insurance policy for the staff. The policy helps them in case of emergency. The staff are availed the benefit of CAS, Medical reimbursement, GPF and DCPS. Free Health checkup camp for the staff is conducted by the physical education department. The facilities like medical leave, maternity leave, lien leave and duty leave are provided to the staffs per the norms of UGC and Government of Maharashtra. Financial support to attend and to present papers in research seminar workshops and conferences. Supporting membership and active involvement in local, state, national and international association

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

10

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

- The achievement of teaching faculty members are monitored and are supported to maintain records of their PBAS and API as per system initiated and as per the guidelines of UGC and the parent University.
- The faculties have to fill up the PBAS and API forms and submit them for to analyze and endorsment of the competent authority to the office.
- The Principal give suggestions and remark on the PBAS and API submitted by the faculty.
- The participation of the teachers in various activities is closely monitored by the principal Self Appraisal forms are filled and submitted by all faculty members.
- The performance of the non teaching staff is evaluated on the basis of their regularity, integrity, honesty and behavior by the principal.
- The academic audit reports of faculties are collected by IQAC and forwarded to principal for further action.
- The principal analyses the confidential reports of non-teaching staff.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institution monitors effective and efficient use of available financial resources by following

mechanism:

- The separate books of accounts are maintained for fees and grants as per norms.
- Balance sheets are prepared.
- The accounts are audited through proper auditor.
- Salary statements of the faculty and staff are maintained.
- Dead-Stock register is maintained by the college.
- Purchases are made through a proper procedure of inviting quotations as per requirement or need.
- Records of expenses of guest lectures and certificate course are maintained.

The college does the internal and the external audit regularly:

Such as:

The college has done its audit till March 2020-21.

The financial audit record is available in the college.

The college has formulated a well financial policy in accordance with the rules and regulation of the state and central government of India, which ensures preparation of the institutional budget of each year in advance. The budget is prepared taking into consideration the requirements of every department. Every department is expected to provide a list of requirements such as equipment, computers, books as well as consumables as per need for the every academic session

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

o

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Fund mobilization:

The college is grant in-aid institute. It receives funds in forms of salary grants and other related allowances.

Policy of fund mobilization:

The college has formulated a well financial policy in accordance with the rules and regulation of the state and central government of India, which ensures preparation of the institutional budget of each year in advance. The budget is prepared taking into consideration the requirements of every department. Every department is expected to provide a list of requirements such as equipment, computers, books as well as consumables as per need for the every academic session.

The CDC and Purchasing committee study the annual expenditure, scrutinize the budget and

provide opinion for efficient use of financial resources. Before making major purchases of equipment, purchasing committee ensures that the correct equipment with the right specifications is procured at the best prices. The major source of institutional receipts is the grant in aid received from the state government for salary and tuition fee. In case of deficit fund, the management bears the deficit amount.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

In view of the enhancement and assessment of internal educational quality of the institute as a whole, the college has made formal provisions for establishment of the IQAC (Internal Quality Assurance Cell) in the college as per the guidelines of NAAC. The formation of IQAC consist of the following members as office bearers:

IQAC

- 1) Dr J. P. Bobde, Principal Chairman
- 2) Dr Prabhakar U. Athawale
- 3) Dr A G. Chavan
- 4) Mrs S. P. kene
- 5) Prof. A. B. Meshram, Librarian Member
- 6) Prof. Dr N. W. Deulkar Member (Director of Physical Education)
- 7) Dr B. S. Patil
- 8) Prof. N. F Chavan
- 9) Shri B. P. Pawar (Management representative)
- 10) Shri M. A. Agale (Non Teaching representative)

11) Shubham M. Gawali. (Student representative)

12) Shri Arvind Agarkar (Industrialist)

13) Prof. Dr G S. Wasnik Member (IQAC Coordinator)

The IQAC has taken some of the following initiatives since its formation.

1) Submitted college SSR last year and carried assessment and accreditation of the college obtaining B grade with 2.37 CGPA. session 2020-21.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

After first cycle, first time college got proper momentum towards imparting quality education. The recommendations of the Peer Team used as milestone to step ahead. Accordingly the college IQAC undertook to ensure through supervision and directives the academic activities:

unit tests are regularly conducted after finishing units.

Attendance is taken without fail.

Yearly teaching plan and planning of co-curricular activities is submitted by the faculty in the beginning of the session.

Every subject teacher conducts the seminar and group discussion.

At the beginning of the session, after the university results, there is in-depth discussion on the individual result of all subjects and, after the review of university result, suggestions are given to

the teachers in the meeting.

The institution undertakes academic audit of the college through the

departmental reports and discusses it in the Staff Council, IQAC, Students Association, Alumni Association and CDC meeting at the end of the session.

The outcomes are discussed in the staff council, IQAC meeting and necessary measures are taken to improve the institutional activities.

IQAC suggested the improvement in teaching learning methodology and the suggestions are implemented as the faculties are using ICT in teaching learning process.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The college being co-education, girls and boys are given equal opportunity, treatment and scope to act during each of the college academic acclivity. They are sensitized towards gender issue through many academic initiatives regarding taking part in varied competition and cultural organizings. It is observed that there should not be any violation of gender equity code and conventions that has been maintained by the institution as a whole. Teachers and student rapport is promoted in the direction of personal counselling. Apart from this there is academic body entitled "Sexual Harassment Committee" to safeguard women's right to equality. The girls, specially during the small scale induction program at the outset of each of the session are given guidance and information about the procedure and constitution of the this committee. To seek more assistance or to provide assistance as a part of easy access to the new comer, the student representative is given membership of the this committee.

Following are the members in the Sexual Harassment Committee.

Grievence Redressal Committee

Dr Jayant Bobde, Head

Dr B S Patil

Prof. N F Chavan

Dr G S Wasnik

Amol Meshram

Prof. S. P. Kene

Pooja Purushottam Ingle Student representative

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

- **Solid waste management:**For the solid waste management of the college, we have plastic cans in this campus and transfer to the vehicles of local municipal corporation to dispose as it is almost in-house campus.
- **Liquid waste management:** The liquid waste of the college consists waste water and other trivals from the college washrooms for which the arragement lead to the utilization of the lsoak-pits available.
- **Biomedical waste management:** The college being Arts and commerce, there is less or no biomedical waste that much. Still, some health advisers are in touch towards cleanliness.
- **E-waste management :** Now in the age of digital era, from the environment friendly point of view, it is very important to have special care for e-waste management in each of the establishment. Accordingly, the college has necesiated a small cubical room to store and dispose the all the e-wastes including computer-defunct, accesories, cables and wires. After some span of time it is reused after small repair, when

required and the very useless remains have been disposed with proper care and precautions consulting the technician to a nearby recycling industry.

Waste recycling system: There is no special recycling mechanism.

- **Hazardous chemicals and radioactive waste management:** No such chemical is in use.
-

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus **C. Any 2 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: **D. Any 1 of the above**

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following
1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities entails the college's regularly organizing the programs on the occasion of festivals of National importance, such as celebration of Independence day, and Republic day with involvement of all the students, faculties and staff. As well as the cultural festivals are also observed and celebrated. For example on the occasion of Diwali festival, we the staff in addition to the few select students of the college distribute sweets and other festival foods to the needy and busy people in person at public places like stations area and bus stop. Last year, the college students distributed morning breakfast of "KHICHADI" in district government public hospital.

Similarly, in the college campus the birth and death anniversaries of the great Indian national leaders like as Mahatma Gandhi, Dr.B.R.Ambedkar, Dr. Sarvapalli Radhakrishnan, Swami Ranganathan, Vir Sawarkar, Shahid Bhagat Singh, Lokmanya Tilak, Swami Vivekananda, Chhatrapati Shivaji Maharaj, Shahu Maharaj, are celebrated with participation of all students and staff by organizing event of guidance or motivation. These programs provide a great deal of inspiration to the students so that they may be able

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college regularly organize the programs on the occasion of festivals of National importance, such as celebration of Independence day, and Republic day with involvement of all the students, faculties and staff. As well as the cultural festivals are also observed and celebrated. For example on the occasion of Diwali festival, we the staff in addition to the few select students of the college distribute sweets and other festival foods to the needy and busy people in person at public places like stations area and bus stop. Last year, the college students distributed morning breakfast of "KHICHAD" in district government public hospital.

Similarly, in the college campus the birth and death anniversaries of the great Indian national leaders like as Mahatma Gandhi, Dr.B.R.Ambedkar, Dr. Sarvapalli Radhakrishnan, Swami Ranganathan, Vir Sawarkar, Shahid Bhagat Singh, Lokmanya Tilak, Swami Vivekananda, Chhatrapati Shivaji Maharaj, Shahu Maharaj, are celebrated with participation of all students and staff by organizing event of guidance or motivation. These programs provide a great deal of inspiration to the students so that they may be able

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional D. Any 1 of the above

ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

National festivals and events:

The college regularly organize the programs on the occasion of festivals of National importance, such as celebration of Independence day, and Republic day with involvement of all the students, faculties and staff. As well as the cultural festivals are also observed and celebrated. For example :

national Independence day

national Republic day

Maharashtar day May -1

Yoga day

Environmental day June 05

harit Kranti Diwas : Jayanti Utsav of Vasantao Naikl

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best practice: 01

Title of the practice : Social Awareness Programmes for Students.

II) Goal:

The overall objective of the College originally is service to the community while imparting higher education.

III) The Context:

1.The college ensures through its different activities the developing sense of social and civil

responsibility, co-operation and importance of labour and the quality of leadership.

2.Challenging Issues:

1.Save the girl child.

2.Tree plantation.

3.Health consciousness.

4.Water conservation.

5.To create social awareness.

6.To create patriotic values

IV) The Practice:

The practice comprises of the organization of N.S.S. seven days camp. Eminent personality connected with social work was invited to deliver lectures to motivate students.

Regular activity:-

1.Organize lecturer series

2.Tree plantation

3.Blood donation

4.National day celebrations

5.Clean premises activities

6.Cultural programmes

7.Competitive exams

1.Activity:-

Students are provided with the opportunity of participation in social programs of national

importance.

Tree plantation is done not only in the college campus but also outside the campus.

For health consciousness we organize the camp of Blood Donation and Blood Group Identification.

While Pulse Polio movement our students actively participated in the drive of pulse polio to remove

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

colleges for its distinctiveness in the area of operationalization of academic practice and policy of imparting higher education which doesnot limit the work of awarding degree with high grades but aims at moulding the personalities into a worthy, socially aware citizen.

To realizes its aim the college implement the university designed curriculum in accordance with its own policy, mission of higher education. The faculty assist the student to secure good grade in university exam by providing personal attention to the progress of students. They conduct regular theory classes and provide update notes of the whole syllabus. At the same time students who are special in any other field are identified and their diversity interst is promoted with help utilisizing the available resources in the college.

Thus student centric approach is the forte of this college.

Second, the college being located in the heart of the city is also one of its strong points. It caters to the need of higher education at nearest with sincerity. Safeguard of the students is the core issue in the urban. This is supposed to the best option for the vulnerable section of the society.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Response:

The institution, Sudhakar Rao Naik Arts and Umashankar Khetan Commerce College, Akola, aims at enforcement of holistic development of students as stated through the goal and mission of the institute. Regarding delivery of curriculum inventive approach is adopted. The college ensures carrying out the effective delivery of the curriculum responding to call of university time to time.

Measures to ensure effective curriculum delivery:

Academic Planning: At the outset of each session academic calendar is prepared

Teachers Preparedness: Teaching plans are prepared prior.

Internal assessment Mechanism: Unit Tests and term end test arranged.

Rapport: All the students entering the degree course belong to the adjoining sub-urban areas, from humble socio-economic background. Their requirements and problems are bit different compared to super-urban areas. To overcome the hurdles, the teacher and staff who belong to the same geo-background, are well acquainted with the problems faced by students. They always come front and try their best to help students through all possible ways within their capacities. The excellent student -teacher relationship is the key feature and identity basis to cater to the needs of students- social, educational, cultural values.

Encouragement and incentives: The meritorious and outstanding performer-students are encouraged by felicitations and awards, medals.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college academic committee prepare its academic action plan well in advance towards the very beginning of each session, In the preparation of this action plan, the care is taken to implement the continuous assessment through unit tests and class tests within a given time. The teachers are asked to submit their monthly and annual plans of teaching in advance which helps to supervise the CIE function of the institution. Moreover teachers maintain their daily diaries including the assessment records of each of the class. Some extra classes are arranged by the teachers to bridge the gap in curriculum completion within a stipulated time. this helps students to keep with the pace of the academic teaching learning process. The college planning committee take follow up time to time. All the curricular and extra -curricular details are added to conduct the activity entrusted by the Academic calendar planning Committee. .

Teaching Plan:

After completion and submission of academic calendar to the faculty in-charge of both the faculties, which are given to the concerning faculties who prepare their teaching plan to maintain their academic diaries of the whole session.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating

B. Any 3 of the above

University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

00

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

00

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

00

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

00

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Response:

The college tries its best to integrate the following issues to the curriculum through various activities.

Gender:

1. Our college has various committees to deal with these issues like Anti-sexual harassment, women empowerment and human rights.
2. The college does not differentiate the students on the basis of gender.
3. The seating arrangement of the girls and boys in the classes and labs is also not separate for girls and boys
4. Climate Change and Environment Education:
5. The college offers environmental education subject for all the students of Arts and Commerce Faculty.
6. The college organised various seminars and workshops for the prevention of plastic pollution and waste management. The teachers delivered lecture and talks with students of other college and schools on topics related to climate change and environment issues. The college also organised solar energy popularization program.

Human Rights:

1. U.G. students of political science subject have to study HUMAN Rights in their curriculum.

Human Values:

Human values are studied in the Marathi literature and in English and Marathi compulsory subject of the Arts and Commerce Faculty. Faculty members gives examples on human rights while explaining the lesson and other examples from the religious and motivational stories

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

0

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

0	
File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

B. Feedback collected, analyzed and action has been taken

File Description	Documents
Upload any additional information	View File
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

417

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats))

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

366

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

To assess the general knowledge level of students the college till now has been conducting internal assessment through class tests and unit tests as subject specific needs. The teacher decides the slow learners and advance learner. He undertake what will be more helpful to support the slow learners and to support to enhance pace of advance learners.

initiative for both thelearners.

1. Special attention is given to the students in the tutorial classes, who are identified as the weaker students. Doubts and personal difficulties regarding the subject are solved in the tutorial classes.

2. In the start of the session fundamentals are taught for the better understanding of the subject. Concepts which could not be grasped easily are repeated in consequent classes. Sometimes the students are encouraged to do board work before the class so that her level of comprehension could be increased and teachers could rectify her problems.

3.Slow learners are specially advised and counseled from

psychological point of view by the respective subject teacher/HOD.

4. Remedial classes are conducted for the weaker students based on the results of class tests.

For example: Communicative English, extra lectures to help them cope with the need of current academics.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
417	09

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

After ICT revolution and the changes in pedagogy with the passage of time, the role of teacher turned into a facilitator. Students became the center of teaching learning process. From this point of view the college provides a lot of support making the learning student centric. These support services are as follows:

1.The college provide well equipped library facilities such as books, magazines and Wi Fi facilities as well as reading arrangements for library users.

2.All the teachers conduct activities such as group discussion, seminars, field work and guest lectures etc. are arranged to bring about participative learning students are provided with opportunities of conducting the programs as well as monitoring the class activities.

3.All the teachers use interactive methods, question-answer method, use projectors as audio- visuals i. e. teaching aids, to make their presentations more effective.

4.The study tours are organized by the institution to bring about experiential learning by provide practical experiences.

5.The college cultural committee conducts various co-curricular and extracurricular activities for the students such as organinsing debate, elocution competitions

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Innovation and creativity in teaching and learning is the rising demand of swiftly changing educational atmosphere. The methods like participative learning, experiential learning and creative learning are beings used effectively by the faculties and the students.

The following are the specific details being adopted in teaching learning process.

ICT tools are used by the respective faculties, such as Internet access, Projector, White boards, Google, You- tube, e-mails and what's app and educational sites as reference to make students understand the syllabus and enhance their learning experience.

The information regarding the various educational websites for those students who cannot afford the expenses of higher education, are advised to enroll in available free online courses offered by many websites like as SWAYAM , e-shiksha etc.

The institution has made computer lab available to study of computer related courses taught by the commerce faculty such as a

MS-Office and Introduction of ecommerce under the guidance of faculty members. The computer lab, with 20PCs is provided to teach subjects related practical course designed and prescribed by the parent University. The Institution has its website displaying contents available courses, curriculum, academic facilities, academic calendar, action taken reports , examination related information.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

20

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

09

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

07

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

24.33

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The students are provided with the corrected answer-scripts by the relevant faculty members. The doubt and enquiries of the students regarding the pattern of optimal answers are clarified by the examiners. With the commencement of the new session Class-Tests are scheduled to be held for the students. The schedule of Class-Tests continues till the end of the session in the next February. The students are provided with the corrected answer-scripts of the Class-Tests so that they can be aware of their mistakes. If the students express their difficulties in understanding the questions which were set in the Test, the questions are discussed in the lecture-hour by the faculty member. If there is any tabulation related error in the assessment corrections are duly made by the examiner and the corrected marks is officially posted against the Name of the concerned student. However since the responsibility of publication of Final results lies solely with the Sant Gadge Baba Amravati University, delay in the publication of the year results if any is something which the college has no way to rectify

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The college has its own internal mechanism to handle exam and other academics related grievances. It is an academic body on display

The students are provided with the corrected answer-scripts by the relevant faculty members. The doubt and enquiries of the students regarding the pattern of optimal answers are clarified by the examiners. If there is any tabulation related error in the assessment, corrections are duly made by the examiner and the corrected marks is officially posted against the name of the concerned student. The Parent- Teacher Meeting is a regular phenomenon for the First Year and the Second Year students. Such meetings are held after the publication of results of the Mid-Term Tests. If there is a marked discrepancy between class-performance and performance in examination of a student, the teachers consider it to be their responsibility to identify the cause behind such discrepancy. If the reason for such discrepancy is purely academic, the teachers try whole-heartedly to provide

information on the subject of their study However the cause may be extra- academic too. In case the student suffers from psychological instability or examination-phobia, the faculty members try to deal with the suffering students and their parents sympathetically.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The program specific outcomes and course specific outcomes are communicated to the students, There is a special mechanism to deal with the students awareness. All the heads and faculty members discuss with the students highlighting the future perspectives of the course they are studying to obtain degree.

The program specific outcomes is duly published through college website to have easy access and to bring about students enlightenment and encouragement.

Program Specific outcome: B. A. Arts (

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

To evaluate program specific outcomes and course specific outcomes are, the methods that our college follow relates to assessing the teaching learning based on a feedback system, in which the final year students of the college are provided with feedback forms to be duly filled up by them providing inputs on teaching-learning drawbacks, limitations, constraints and also merits of the department, its faculty members etc. Teacher-

Guardian meeting organised through Alumin i Association during and after the Term End Tests, unit tests Examinations and Selection Test Examinations as well as whenever else required is another system through which the institution keeps a track record of program outcome achievement.

Publication of Merit list, Criteria for letting students move to the next ladder, percentage of attendance maintained and Result meet organized by Academic Sub-Committee of the college before publication of merit list etc. are a regular practice of our institution through which attainment of program outcomes are measured and checked. The weak and bright students are identified and accordingly outcome attainment target is set by introducing improvement measures.

Organizing class tests and subject- oriented quizzes, student seminars as well as talks and workshops etc. are a part of this improvement scheme.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

95

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution

may design its own questionnaire) (results and details need to be provided as a weblink)

<https://docs.google.com/forms/d/1ppcXiOmtVmn6phOOPS-ASrLMdktgot7vDDtCTFJ9t14/edit>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

01

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

09

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

04

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

1) Covid -19 awareness quizzi 2) Under the directives of the District Collector and Municipal Corporation of Akola, a special dricve of Covid -19 survey was carried out by special participation of the faculties. They surveyed 750 families comprizing 3000 (threeThousand People) 4) College premises sanitization 5) International Yoga day online 6) mask , sanitizer and arsenic tablets distribution 7. national integration day 8) Distribution of Frala (sweets) to the destitutes 9) blood Donation camp 10)World womens day

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

03

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

100

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	No File Uploaded

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

0

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Response:

The total campus area of the called as carpet areas is approx. 500 sq.mts, built and some adjoining empty spaces comprizing vehicle parking, girls' space as ladies washroom. The College buildings consists of 5 classrooms in basement, One computer lab on Ground Floor, 2 classrooms and subject departments on 1st floor, 2 classrooms and auditorium on 2nd floor, 1 classroom on 3rd floor.

Teaching-Learning equipments in classroom:

The institution has five (05) fully functional class rooms. The mode of teaching is both conventional and digital method.

Digital class rooms and ICT enabled class rooms:

All the classrooms are well connected with wifi facility. One classroom is equipped with portable projector and automatic motorised screen.

Electrical points are fixed as per the requirements.

Library facilities:

The central library has been renovated and automated. Partial automation is done in the library with server PC and SOUL 2.0 library software installed. One computer with internet facility is available for students in the library.

Computing equipments and internet facilities:

All the departments are connected with wifi internet. The administration's office tables have PC, printers-scanner with internet connectivity.

Other facilities:

The computer laboratory is the most well equipped department. This accommodates 30 students comfortably. There are sufficient computers, printer, for the students with LAN and internet facility.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Response:

College has created small scale setup for sports, games (indoor, outdoor and yoga) inside the campus and outdoor sports are regularly done in nearby play grounds. Students participate in inter collegiate tournaments throughout the year as per the university program and college sports timetable under the supervision of Director of Physical Education teacher.

Table of sport related equipments:

S.N.

PARTICULARS

Qn.

1

Skipping rope

06

2

Weighing machine

01

3

Measuring tape

01

4

Chess Board

03

5

Badminton Racket

10

6

Volley Ball

07

7

Volley Ball Net

01

8

Basket Ball

04

9

Cricket Kit

01

10

Discus

00

11

Shotput Man

01

12

Shotput women

01

13

Notice Board

01

14

Table Tennis Net

01

15

Lawn Tennis Racket

02

16

Lawn Tennis Ball

04

17

Base Ball

03

18

Rely Batten

08

19

Foot Ball Net

01

20

Boxing Head Guard

02

21

Sport Dress, T shirt

16

22

Air pump

01

23

whistle

02

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

03

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

03

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

141,842=00

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Response:

S.N.

Description

Response

1

Name of ILMS Software

SOUL

2

Nature of Automation

Partially

3

Version

2.0

4

Year of Automation

2016

Library has 2 computers the first is for soul software server and the other one is for students and faculty member with internet facility.

The configuration of the server PC is Intel core i3 processor with 8 gb RAM, 1TB of HDD, windows 8 - 64 bit operating system is installed in the server pc. Along with SOUL software Ms Office is also installed in the pc, net protector antivirus software is installed to safeguard the server pc.

The other PC is with dual core processor having 2 gb ram and 250

gb of hard disk. Window 7 OS is installed in it.

LAN is done in the library for issue return and OPAC Computer Terminal.

Data of books collection is done and is up-to-date in SOUL 2.0.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

E. None of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.16703 LAKHS

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data

for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

5

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

4.3.1: Institution frequently updates its IT facilities including Wi-Fi.

Response:

Sudhakar Rao Naik Arts and Umashankar Khetan Commerce College, Akola has updated its IT infrastructure facilities with time and need from the year 2014 and onwards.

IT facilities available in our college can be summarized as follows,

CCTV Cameras, 50 mbps of internet connectivity is shared across the campus. Where 50 mbps is shared for the students and data centre at computer laboratory.

External HDD and pen drives are used for the data backup.

17 desktop computers are available in the computer laboratory with dual core processor, 2 to 4 gb of ram and 250 gb to 500 gb of HDD. Window 7 OS is installed in all the computers. One Samsung laser printer is made available for the students and the teachers in the computer laboratory. All the PC are protected with antivirus software.

3 inkjet all-in-one color printers are available in the college. Xerox machine is available in the college for administrative purpose and examination purpose.

Update and Up-gradation:

Updates are maintained regularly through windows update facilities available online through cloud portal and anti-viruses are updated. Computer maintenance person is appointed by the college for regular basis. Hardware and software are updated as an when required.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

17

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution

C.10 - 30MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

141,842=00

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

College Building Infrastructure:

1. There is college building committee to look after the maintenance, repair and constructional work related to the college building. Construction, repairs and maintenance of the main building and physical infrastructure like water, power supply and electrical fittings, telephone line.

2. During all maintenance and up gradation work related to civil and electrical a supervisor is assigned by the college authority.

3. The college has UPS inverter for uninterrupted power supply to laboratory and other departments.

Maintenance of toilets and service areas are outsourced through various external agencies.

Computer and IT infrastructure:

Maintenance and up gradation of computers is looked by computer maintenance committee from time to time.

Annual maintenance contracts (AMC) for computers are done yearly basis for the computers available in computer laboratory, administration office and library.

Furniture related items:

There is committee to look after the maintenance and repairs work of furniture and fixtures and other physical items. They bring into the notice of the authority the needs of repair work to be

carried out. After the inspection by the authority the work order is passed on.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

228

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	C. 2 of the above
---	--------------------------

File Description	Documents
Link to institutional website	http://naikkhetancollege.org/wp-content/uploads/2021/02/Add-on-Course-English.pdf
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year
--

03

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year
--

03

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent	D. Any 1 of the above
--	------------------------------

mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

02

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

01

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Students' Representative (SR) is an indispensable part of Academic and Administrative bodies/committees of the institution. They are given due representation in the college academic Bodies such as IQAC, and Alumni Association of the college. One representative each is elected as Class Representative (CR) from the B.A./B.Com undergraduate programmes. The Students' Representative to the Governing Body is selected as per college norms, out of two class representatives, one each from the current batch of B.A. and B.Com Ist year students. The students propose the names of the representatives from their respective classes. The students' representative is finally elected by the students in the presence of one Teachers' Representative to the governing body, the IQAC Co-coordinator and the Convener of the Academic Sub-committee.

The SR represents students' views and grievances, and as a spokesperson, conveys these to the concerned authorities for discussion and amicable resolution. The Students' Representative provides valuable informal feedback regarding curriculum, teaching learning and evaluation process. He /She are informed about the ready availability of teaching aids in class rooms such as chalk, duster, maps, and laser pointers. He/ She is given information about various extension programmes, that form a crucial part of the academic activities of every department.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

https://in.docs.wps.com/l/sIK-Rk-og9N_YlgY

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The registration for alumni is done by the convener of the formal Alumni association who is one of the faculty members. Though the association is open to accepting donation of larger sums and welcomes any contribution from those who are willing, no such huge donation is offered yet.

The Association has taken several steps towards initiating useful activities:

Members of the Association extend their helping hand to present students when and where

required. Enrolled student members provide valuable service to the College Library.

They participate in different cultural programmes of the college.

Meetings are held in which the Principal, Staff, and students participate and discuss the future plans related to this Association..

The association arouses among its members a feeling of belonging, camaraderie and warmth, essential for the success of this organization.

The teachers and students work with great earnestness and sincerity to reach out to the college alumni in India and abroad and to involve them not only in cultural activities but also

socially meaningful and relevant work which aims to enrich not only the association but the college as well.

The significant contribution of 'Alumni Association' can be termed as regular meetings and their guidance to the students encouragement in the institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)	E. <1Lakhs
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File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Governance and Leadership

The college is run by Shamaki mata Shikshan and Krida Prasarak Mandal, Umri (BK) Dist Washim, which is constituted in 1980. The aim of institute is to provide educational opportunities to the needy people students of society.

Vision

Dedication to empower and enrich the socially underprivileged sector of society which is deprived of any educational opportunities from generation to generations.

Mission

To impart quality education, through student centric method of teaching and learning is the mission to uplift the deprived and the weaker sections of the society. In the implementation of the co-curricular and extra curricular activities, care is taken to

stick to the mission of the college. The college education is not only restricted to the books but it is extended to practical approach by reaching out to the society.

The college has 12 internal committees and 4 cells as listed below to ensure the effective implementation of curriculum.

- 1) Academic Committee
- 2) Co-curricular committee
- 3) extra Curricular and cultural committee
- 4) Examination Committee
- 5) Library Advisory Committee
- 6) Prospectus Committee
- 7) Admission Committee
- 8) College Development

College Cells-

- 1) Students counselling redressal cell
- 2) NSS cell (Unit 100)
- 3) Grievance redressal cell
- 4) Alumni Association

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The role of management.

The management of the institution develops well defined roadmap for all round development of the institution. They encourage the principal and faculties to boost their academic zeal which motivate them. They also encourage and support the faculties to undertake research.

The faculties are motivated to participate and present research papers in varied confernces, seminars and workshops. The management has taken deep interst in the upgradation of library, sports, garden, seperate departments for faculties. Water purifier is installed and parking in the college campus.

The role of principal

The principal is an important link between the management and the staff. He along with help of CDC,IQAC and other college committies plans the policies to enhance the quality of teching learning procedure by monitoring the academics, the cocurricular and extra curricular activities. He also maintains the account, expenditure and upgradation of library and infrastructure.

The suggestions and reccomendations of the teaching and non teaching staff are conveyed to the managemnt through principal and college development committeeof the college.

The role of faculty

The members of faculties participates in the CDC and share their suggestions regarding teachng learning.

The role of students:

Students are given due participation

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The college perspective plan as well as College Academic Committee is framed for the forthcoming academic session. The committee puts the plan in the general staff meeting with the permission of the Head of the Institution for necessary amendments and corrections, if any.

After this formality, the plan is brought in force for the whole session. In the planning process, teachers are involved by inviting their suggestion for smooth working and development of the teaching learning processes. The LMC of our college reviews this process and provides proper suggestions for policy development. A meeting of S.R.C along with teaching staff including Principal as head and suggestions are invited accordingly.

The management hold meeting a meeting with teaching and non teaching staff at the outset of each of session.

In this way

1) The Academic calender is with its policy is published through college website.

2) The policy documents are also displayed on the college website.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	http://naikkhetancollege.org/wp-content/uploads/2019/09/Academic-calender-2014-to-2019.pdf
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

6.2.2

The college has constituted academic committees to ensure smooth and effective conduct of the academics. The committees formed are as under:

NAAC Committee

IQAC Committee

Library Committee

Research Committee

Student Council

Games & Sports Committee

Women Empowerment Cell

Women Grievance Redressal

NCC. Committee

Cultural Programme Committee

Admission Committee

Time table Committee

NSS. Committee

Examination Committee

Alumni Association

Regarding effectiveness of the above committees it can be stated that the committee coordinator arranges meetings of the members. They discuss and share their views with the administration of the college to bring about improvement in the existing condition and also implement innovations time to time.

The committee reports of the outcome, resolutions of the meetings of various committees are submitted to the office towards the end of each session. The important suggestions are communicated to the college CDC, coordinator.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

C. Any 2 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

welfare measures

The college has credit co-operative society which provides financial support in terms of loans. During the last five years 100 % of staff availed the benefit of it. The college has started the group insurance policy for the staff. The policy helps them in case of emergency. The staff are availed the benefit of CAS, Medical reimbursement, GPF and DCPS. Free Health checkup camp for the staff is conducted by the physical education department. The facilities like medical leave, maternity leave, lien leave and duty leave are provided to the staffs per the norms of UGC and Government of Maharashtra. Financial support to attend and to present papers in research seminar workshops and conferences. Supporting membership and active involment in local, state, national and international association

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

10

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

- The achievement of teaching faculty members are monitored and are supported to maintain records of their PBAS and API as per system initiated and as per the guidelines of UGC and the parent University.

- The faculties have to fill up the PBAS and API forms and submit them for to analyze and endorsment of the competent authority to the office.
- The Principal give suggestions and remark on the PBAS and API submitted by the facyulty.
- The participation of the teachers in various activities is closely monitored by the principal Self Appraisal forms are filled and submitted by all faculty members.
- The performance of the non teaching staff is evaluated on the basis of their regularity, integrity, honesty and behavior by the principal.
- The academic audit reports of faculties are collected by IQAC and forwarded to principal for further action.
- The principal analyses the confidential reports of non-teaching staff.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institution monitors effective and efficient use of available financial resources by following

mechanism:

- The separate books of accounts are maintained for fees and grants as per norms.
- Balance sheets are prepared.
- The accounts are audited through proper auditor.
- Salary statements of the faculty and staff are maintained.
- Dead-Stock register is maintained by the college.
- Purchases are made through a proper procedure of inviting quotations as per requirement or need.
- Records of expenses of guest lectures and certificate course are maintained.

The college does the internal and the external audit regularly:

Such as:

The college has done its audit till March 2020-21.

The financial audit record is available in the college.

The college has formulated a well financial policy in accordance with the rules and regulation of the state and central government of India, which ensures preparation of the institutional budget of each year in advance. The budget is prepared taking into consideration the requirements of every department. Every department is expected to provide a list of requirements such as equipment, computers, books as well as consumables as per need for the every academic session

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

o

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Fund mobilization:

The college is grant in-aid institute. It receives funds in forms of salary grants and other related allowances.

Policy of fund mobilization:

The college has formulated a well financial policy in accordance with the rules and regulation of the state and central government of India, which ensures preparation of the institutional budget of each year in advance. The budget is prepared taking into consideration the requirements of every department. Every department is expected to provide a list of requirements such as equipment, computers, books as well as consumables as per need for the every academic session.

The CDC and Purchasing committee study the annual expenditure, scrutinize the budget and

provide opinion for efficient use of financial resources. Before making major purchases of equipment, purchasing committee ensures that the correct equipment with the right specifications is procured at the best prices. The major source of institutional receipts is the grant in aid received from the state government for salary and tuition fee. In case of deficit fund, the management bears the deficit amount.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

In view of the enhancement and assessment of internal educational quality of the institute as a whole, the college has made formal provisions for establishment of the IQAC (Internal Quality Assurance Cell) in the college as per the guidelines of NAAC. The formation of IQAC consist of the following members as office bearers:

IQAC

- 1) Dr J. P. Bobde, Principal Chairman
- 2) Dr Prabhakar U. Athawale

- 3) Dr A G. Chavan
- 4) Mrs S. P. kene
- 5) Prof. A. B. Meshram, Librarian Member
- 6) Prof. Dr N. W. Deulkar Member (Director of Physical Education)
- 7) Dr B. S. Patil
- 8) Prof. N. F Chavan
- 9) Shri B. P. Pawar (Management representative)
- 10) Shri M. A. Agale (Non Teaching representative)
- 11) Shubham M. Gawali. (Student representative)
- 12) Shri Arvind Agarkar (Industrialist)
- 13) Prof. Dr G S. Wasnik Member (IQAC Coordinator)

The IQAC has taken some of the following initiatives since its formation.

1) Submitted college SSR last year and carried assessment and accreditation of the college obtaining B grade with 2.37 CGPA. session 2020-21.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

After first cycle, first time college got proper momentum towards imparting quality education. The recommendations of the Peer Team used as milestone to step ahead. Accordingly the college IQAC undertook to ensures through supervision and directives the academic activities:

unit tests are regularly conducted after finishing units.

Attendance is taken without fail.

Yearly teaching plan and planning of co-curricular activities is submitted by the faculty in the beginning of the session.

Every subject teacher conducts the seminar and group discussion.

At the beginning of the session, after the university results, there is in-depth discussion on the individual result of all subjects and, after the review of university result, suggestions are given to

the teachers in the meeting.

The institution undertakes academic audit of the college through the departmental reports and discusses it in the Staff Council, IQAC, Students Association, Alumni Association and CDC meeting at the end of the session.

The outcomes are discussed in the staff council, IQAC meeting and necessary measures are taken to improve the institutional activities.

IQAC suggested the improvement in teaching learning methodology and the suggestions are implemented as the faculties are using ICT in teaching learning process.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The college being co-education, girls and boys are given equal opportunity, treatment and scope to act during each of the college academic acclivity. They are sensitized towards gender issue through many academic initiatives regarding taking part in varied competition and cultural organizings. It is observed that there should not be any violation of gender equity code and conventions that has been maintained by the institution as a whole. Teachers and student rapport is promoted in the direction of personal counselling. Apart from this there is academic body entitled "Sexual Harassment Committee" to safeguard women's right to equality. The girls, speciallyduring the small scale induction program at the outset of each of the session are given guidance and information about the procedure and constitution of the this committee. To seek more assistance or to provide assistance as a part of easy access to the new comer, the student representative is given membership of the this committee.

Following are the members in the Sexual Harassment Committee.

Grievence Redressal Committee

Dr Jayant Bobde, Head

Dr B S Patil

Prof. N F Chavan

Dr G S Wasnik

Amol Meshram

Prof. S. P. Kene

Pooja Purushottam Ingle Student representative

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

- **Solid waste management:**For the solid waste management of the college, we have plastic cans in this campus and transfer to the vehicles of local municipal corporation to dispose as it is almost in-house campus.
- **Liquid waste management:** The liquid waste of the college consists waste water and other trivals from the college washrooms for which the arragement lead to the utilization of the lsoak-pits available.
- **Biomedical waste management:** The college being Arts and commerce, there is less or no biomedical waste that much.

Still, some health advisers are in touch towards cleanliness.

- **E-waste management** : Now in the age of digital era, from the environment friendly point of view, it is very important to have special care for e-waste management in each of the establishment. Accordingly, the college has necessiated a small cubical room to store and dispose the all the e-wastes including computer-defunct, accesories, cables and wires. After some span of time it is reused after small repair, when required and the very useless remains have been disposed with proper care and precautions consulting the technician to a nearby recycling industry.

Waste recycling system: There is no special recycling mechanism.

- **Hazardous chemicals and radioactive waste management:** No such chemical is in use.
-

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	C. Any 2 of the above
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File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include	
7.1.5.1 - The institutional initiatives for	D. Any 1 of the above

<p>greening the campus are as follows:</p> <ol style="list-style-type: none"> 1. Restricted entry of automobiles 2. Use of Bicycles/ Battery powered vehicles 3. Pedestrian Friendly pathways 4. Ban on use of Plastic 5. landscaping with trees and plants 	
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File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

<p>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following</p> <ol style="list-style-type: none"> 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities 	<p style="color: purple;">D. Any 1 of the above</p>
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File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

<p>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment</p> <p>5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies</p>	<p style="color: purple;">D. Any 1 of the above</p>
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of reading material, screen	reading
File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded
7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).	
<p>Initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities entails the college's regularly organizing the programs on the occasion of festivals of National importance, such as celebration of Independence day, and Republic day with involvement of all the students, faculties and staff. As well as the cultural festivals are also observed and celebrated. For example on the occasion of Diwali festival, we the staff in addition to the few select students of the college distribute sweets and other festival foods to the needy and busy people in person at public places like stations area and bus stop. Last year, the college students distributed morning breakfast of "KHICHADI" in district government public hospital.</p> <p>Similarly, in the college campus the birth and death anniversaries of the great Indian national leaders like as Mahatma Gandhi, Dr.B.R.Ambedkar, Dr. Sarvapalli Radhakrishnan, Swami Ranganathan, Vir Sawarkar, Shahid Bhagat Singh, Lokmanya Tilak, Swami Vivekananda, Chhatrapati Shivaji Maharaj, Shahu Maharaj, are celebrated with participation of all students and staff by organizing event of guidance or motivation. These programs provide a great deal of inspiration to the students so that they may be able</p>	

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college regularly organize the programs on the occasion of festivals of National importance, such as celebration of Independence day, and Republic day with involvement of all the students, faculties and staff. As well as the cultural festivals are also observed and celebrated. For example on the occasion of Diwali festival, we the staff in addition to the few select students of the college distribute sweets and other festival foods to the needy and busy people in person at public places like stations area and bus stop. Last year, the college students distributed morning breakfast of "KHICHAD" in district government public hospital.

Similarly, in the college campus the birth and death anniversaries of the great Indian national leaders like as Mahatma Gandhi, Dr.B.R.Ambedkar, Dr. Sarvapalli Radhakrishnan, Swami Ranganathan, Vir Sawarkar, Shahid Bhagat Singh, Lokmanya Tilak, Swami Vivekananda, Chhatrapati Shivaji Maharaj, Shahu Maharaj, are celebrated with participation of all students and staff by organizing event of guidance or motivation. These programs provide a great deal of inspiration to the students so that they may be able

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website

D. Any 1 of the above

There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

National festivals and events:

The college regularly organize the programs on the occasion of festivals of National importance, such as celebration of Independence day, and Republic day with involvement of all the students, faculties and staff. As well as the cultural festivals are also observed and celebrated. For example :

national Independence day

national Republic day

Maharashtar day May -1

Yoga day

Environmental day June 05

harit Kranti Diwas : Jayanti Utsav of Vasantao Naikl

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best practice: 01

Title of the practice : Social Awareness Programmes for Students.

II) Goal:

The overall objective of the College originally is service to the community while imparting higher education.

III) The Context:

1.The college ensures through its different activities the developing sense of social and civil

responsibility, co-operation and importance of labour and the quality of leadership.

2.Challenging Issues:

1.Save the girl child.

2.Tree plantation.

3.Health consciousness.

4.Water conservation.

5.To create social awareness.

6.To create patriotic values

IV) The Practice:

The practice comprises of the organization of N.S.S. seven days camp. Eminent personality connected with social work was invited to deliver lectures to motivate students.

Regular activity:-

- 1.Organize lecturer series
- 2.Tree plantation
- 3.Blood donation
- 4.National day celebrations
- 5.Clean premises activities
- 6.Cultural programmes
- 7.Competitive exams

1.Activity:-

Students are provided with the opportunity of participation in social programs of national importance.

Tree plantation is done not only in the college campus but also outside the campus.

For health consciousness we organize the camp of Blood Donation and Blood Group Identification.

While Pulse Polio movement our students actively participated in the drive of pulse polio to remove

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

colleges for its distinctiveness in the area of operationalization of academic practice and policy of imparting higher education which doesnot limit the work of awarding degree with high grades but aims at moulding the personalities into a worthy, socially aware citizen.

To realizes its aim the college implement the university designed curriculum in accordance with its own policy, mission of higher education. The faculty assist the student to secure good grade in university exam by providing personal attention to the progress of students. They conduct regular theory classes and provide update notes of the whole syllabus. At the same time students who are special in any other field are identified and their diversity interst is promoted with help utilisizing the available resources in the college.

Thus student centric approach is the forte of this college.

Second, the college being located in the heart of the city is also one of its strong points. It caters to the need of higher education at nearest with sincerity. Safeguard of the students is the core issue in the urban. This is supposed to the best option for the vulnerable section of the society.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

Future plan of the college is:

To start PG Classes in both the stream.

To increase English medium intake. through motivational workshops for students.

To organize seminars and workshops

To make college eco-friendly by more plantations and creation of vertical garden in the campus.