



YEARLY STATUS REPORT - 2022-2023

Part A

Data of the Institution

1.Name of the Institution

Sudhakar Rao Naik Arts and
Umashankar Khetan Commerce
College Akola

- Name of the Head of the institution **Dr. Jayant P. Bobde**
- Designation **Principal**
- Does the institution function from its own campus? **Yes**

- Phone no./Alternate phone no. **07242488652**
- Mobile No: **9422161383**
- Registered e-mail **snukecollege@gmail.com**
- Alternate e-mail **bobdejayant@gmail.com**
- Address **Tukaram Hosp. Square Akola**
- City/Town **Akola**
- State/UT **Maharashtra**
- Pin Code **444004**

2.Institutional status

- Affiliated / Constitution Colleges **Affiliated**
- Type of Institution **Co-education**

- Location **Urban**

- Financial Status **Grants-in aid**
- Name of the Affiliating University **Sant Gadge Baba Amravati University Amravati**
- Name of the IQAC Coordinator **Amol B. Meshram**
- Phone No. **9403282781**
- Alternate phone No. **9403282781**
- Mobile **9403282781**
- IQAC e-mail address **snukcollege@gmail.com**
- Alternate e-mail address **aaambbbm72@gmail.com**

3.Website address (Web link of the AQAR (Previous Academic Year)

<http://naikkhetancollege.org/wp-content/uploads/2023/08/2021-22.pdf>

4.Whether Academic Calendar prepared during the year?

Yes

- if yes, whether it is uploaded in the Institutional website Web link:

<http://naikkhetancollege.org/wp-content/uploads/2023/08/Academic-Calendar-23-24.pdf>

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.37	2021	23/02/2021	22/02/2026

6.Date of Establishment of IQAC

20/03/2018

7.Provide the list of funds by Central / State Government

UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	NIL	NIL	NIL	00

8.Whether composition of IQAC as per latest NAAC guidelines

Yes

- Upload latest notification of formation of

[View File](#)

IQAC

9.No. of IQAC meetings held during the year 03

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report No File Uploaded

10.Whether IQAC received funding from any of the funding agency to support its activities during the year? No

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

1. IQAC has taken initiative to carry out admission process and prepared a guideline for the same 2. All the faculty members are advised to implement advance and slow learners scheme in this session 3. All the department are advised to form literary forum before diwali vacation 4. Time table committee is advised to prepared Academic calender for this session. 5. All the department heads are advised to organise educational tour, seminars and competition for the stuends.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
1. Formation of literary forum	All the departments took initiative in the formation of Literary forum with the participation of students.
2. organising books exhibition and competition by library department	Books exhibition was organised for students and faculty members by the library department which gives a chance to students and faculty members to know the good books collection available in the library. Essay competition was also organised on the occasion of Dr. A.P. J. Abdul kalam Jayanti Day. Five days lecture series was also conducted jointly with marathi department in the month of march-april.
3. organising workshop by commerce department	one day workshop was conducted by commerce department on
4. 12 Hours Study Program organise by Political Department	on the occasion of Dr. Babasaheb Ambedkar Jayanti on 14th of April, 12 hours Study Program was organised in the College Seminar Hall from 7am to 7pm. Students and faculty members were actively participated in this activity.
5. Organising various activites for students by Marathi Department	Educational visit to
6. Participation in Cultural Activity	with the initiative of cultural department, two students were prepared for the Elocution competition and Debate in parent university Youth Festival at Amravati. One student was participated in Intercollegiate Elocution competition at Amravati. Two students were participated in Sate Govt. Sponsored Elocution Competition

	under Y20 Activity at Akola.
7. Participation in Sport Activity and events	more then 50 Students of BA and BCOM were participated in various sports competition events organised by colleges affiliated to Sant Gagde Baba Amravati Universtiy. Few of them got appreciation for there achievements.
8. NSS program organised	NSS program was organised in the village gram Yeota Dist. Akola in the month of March 2023. 50 Students including Girls and boys were actively participated in 7 Days residential Camp. Students participated in cleanliness and awareness program in camping days.
9. Program organised by College and IQAC	Four Days workshop was organised on

13. Whether the AQAR was placed before statutory body? **No**

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14. Whether institutional data submitted to AISHE

Part A

Data of the Institution

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• Designation	Principal
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• if yes, whether it is uploaded in the Institutional website Web link:	http://naikkhetancollege.org/wp-content/uploads/2023/08/Academic-Calendar-23-24.pdf				
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6.Date of Establishment of IQAC			20/03/2018		
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8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			View File		
9.No. of IQAC meetings held during the year			03		
• Were the minutes of IQAC meeting(s)			Yes		

<p>and compliance to the decisions have been uploaded on the institutional website?</p>		
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	<p>No File Uploaded</p>	
<p>10. Whether IQAC received funding from any of the funding agency to support its activities during the year?</p>	<p>No</p>	
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Empty space for plan of action and outcome		

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Name	Date of meeting(s)
Nil	Nil
14. Whether institutional data submitted to AISHE	
Year	Date of Submission
2022 2023	09/02/2024
15. Multidisciplinary / interdisciplinary	
Affiliated colleges impart education limited to few disciplines, and many a times single discipline. Affiliating system leads to Postgraduate, undergraduate divide and discourages	

multidisciplinary. From the point of governance and qualityaffiliating system is not favoured by various commissions andcommittees. The NEP 2020 suggests the abolition of large affiliatingsystem of higher education. NEP 2020 notes that "Moving to largemultidisciplinary universities and HEI clusters is thus the highestrecommendation of this policy regarding the structure of highereducation. Three (types) typologies are suggested in a move to restructuring higher education. Research intensive multidisciplinaryuniversity, teaching intensive multidisciplinary university andautonomous degree granting multidisciplinary institution. NEP 2020further notes that Model public universities for holistic andmultidisciplinary education, at par with Institution of NationalImportance like ITs and IIMs. They will help set the higheststandards for multidisciplinary education across India

16.Academic bank of credits (ABC):

The University Grants Commission recently notified to strengthen the Academic Bank of Credits (ABC (Academic Bank of Credits), a mechanism for educational service to store and transfer the academic credit of a student. This scheme has been prepared under the new National Education Policy. The Academic Bank of Credits will be a national level facility in higher educational institutions across the country to make the curriculum flexible and promote interdisciplinary or multidisciplinary academic mobility of students. It will make it possible to integrate multiple disciplines of higher education, which will lead to the desired learning outcomes in terms of creativity, innovation, level of thinking and ability to critical analysis etc. Students pursuing higher education in the country will be able to study the subject of their choice in different colleges and universities at the same time.

17.Skill development:

The new adopted CBCS allows students to choose inter-disciplinary, intra disciplinary courses, skill-oriented papers -even from other disciplines according to their learning needs, interests and

aptitude. As per the guidelines of UGC, a core course is a compulsory requirement of course in specialized discipline. An elective course has two components - elective within discipline and

generic electives which allows for interdisciplinary course selection by student. Elective also allows for a project work to acquire skill or knowledge in specialized area of interest. Besides, there is a third element of skill enhancement course. An undergraduate degree with honours in a discipline may be awarded if a student completes 14 core papers in that discipline, 2 Ability Enhancement Compulsory Courses (AECC), minimum 2 Skill Enhancement

Courses (SEC) and 4 papers each from a list of Discipline Specific Elective and Generic Elective papers respectively. Curriculum suggested in UGC guidelines followed by universities and colleges in India at the undergraduate level allows for interdisciplinary teaching.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The institution functions keeping in touch with the emerging trends in the field of higher education in India. Today after onslaught of technology inclusion in all of the human actions, and thought process, the education system came out of traditional classroom process and in India it is passing through a blended mode of teaching and learning. As the role of a teacher has become more a facilitator it has been obligatory for the institution to open

account with the outer agencies of knowledge repository which helps to bring about integration of Indian knowledge system. In this regard we have taken membership of N-list in the library as well as the library has created user IDs for obtaining access to the OER to make available to the students in general. Even from this year the institution will take initiative to provide platform for studying certificate and diploma course available online which may help earning more credit to complete the degree.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

In the changed scenario of the higher education, and following the

NEP-2020, the education provided through this institution is inline of taking special attempts to fulfil the decided or existing program outcomes and Course Specific outcomes specified and

Highlighted by the institutional policy document. The teacher

take initiatives to train the students to acquire industry-required skills so that they may help themselves to stand alone on their own and find new ways of self-employment and self-employment

20.Distance education/online education:

The primary aim of distance learning was to focus on non-traditional off-campus students, such as full-time workers, military personnel and non-residents or individuals in remote regions who are unable to attend classroom lectures. However, distance learning has become an

established part of the educational world, till the onset of 21st century over world. Now after technological advancements necessitate digitization in all fields, including education. Learning trends have changed significantly with the advent of Covid-19 and the subsequent closing of schools, colleges, and universities. Learners started to look for ways and means to continue their education in a much safer and comfortable environment. And herein they are usually presented with two learning modes, online and distance. It was their interest to opt between them. However, the pandemic havoc of two years forced to opt for online mode, and they adopted this means of learning beyond their will to choose as need and necessity. The positive point is that they were though forcefully, brought to the threshold of technology, otherwise to which they may have been carried or ferried by means of commercial agencies tending to loot them at the cost of morality and humanity in India. There may be a lot of ambiguity in the terms and methodologies used as education becomes more online and digital. That is what today an each one frequently use the terms "online learning" and "distance education" interchangeably. However, we know that online education is not the same as remote learning. The online learning has now become a virtual, real physical, humanoid experience which is not equivalent to the traditional distance education for the deprived students or students having less physical access

Extended Profile

1.Programme

1.1

8

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student

2.1 343

Number of students during the year

File Description	Documents
Data Template	View File

2.2 120

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3 145

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1 06

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2 15

Number of Sanctioned posts during the year

Extended Profile

1.Programme	
1.1	8
Number of courses offered by the institution across all programs during the year	
File Description	Documents
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2.1	343
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Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	View File
3.Academic	
3.1	06
Number of full time teachers during the year	
File Description	Documents
Data Template	View File

3.2	15
Number of Sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	11
Total number of Classrooms and Seminar halls	
4.2	649584=00
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	20
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institution developed and deploys action plans for effective implementation of the curriculum in following ways. Actually the curriculum is designed by the Sant Gadge Baba Amravati University Amravati in the light of development of competency, obtain employment and promote research among the student. The institutions plans and prepare the schedule well in advance to implements this curriculum design- such as academic calendar in which teaching program and other activities are mentioned with stipulated time and schedule.

1) Sunday and other holidays are determined with the help of sant gadge baba amravati university calendar and the procedure of maintaining the teaching plan and evaluation plan in form of blue print is carried out.

2) In academic calendar the college suggest the fix date of teaching plan, games and sports, cultural activities, excursion

tours and some other activities like work-shops, seminars, guest lectures and meetings etc.

3) The teachers with the help of this academic calendar maintain the yearly plan of teaching. They divide the units into sub-units and fix the periods for each sub units, month wise and date wise. If needed, the faculties arrange extra classes to complete the courses within given teaching period.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	http://naikkhetancollege.org/wp-content/uploads/2023/05/academic-session-2022-23.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Academic Calendar:

During the very beginning of each session the college committee took effort for preparing and planning of Academic activity and Academic Calendar.

Teaching Plan:

After completion and submission of academic calendar to the faculty members of both the faculties, viz. Arts and Commerce which are given to the concerning faculty members who prepare their teaching plan to maintain their academic diaries of the whole session.

Time Table:

Following the norms and guidelines of the parent university regarding workload of each subject and the faculty, the time table of teaching is prepared specially by the college Time Table Committee. This newly prepared time table of each year is meant to be displayed on the college notice board as well as maintained by each of the faculty members for their daily

teaching.

Evaluation Procedure:

The college conducts Unit Test, common test, assignments and Term Examination to assess the performance of the students. However apart from this college internal assessment and examination, the parent University Sant Gadge Baba Amravati University Amravati conducts annual, semester end examinations leading to the award of degree by the University.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	http://naikkhetancollege.org/wp-content/uploads/2023/05/academic-session-2022-23.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

C. Any 2 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

7

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

00

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

00

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

00

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Gender:

1. Our college has various committees to deal with these issues like Anti-sexual harassment, women empowerment and human rights.
2. The college does not differentiate the students on the basis of gender.
3. The seating arrangement of the girls and boys in the classes and labs is also not separate for girls and boys
4. Through the various guest lecturers college continuously hammer on the mind of the students that they should not put sufficient emphasis on it.

Climate Change and Environment Education:

1. The college offers environmental education subject for all the students of Arts and Commerce Faculty.
2. The college organised various seminars and workshops for the prevention of plastic pollution and waste management. The teachers delivered lecture and talks with students of other college and schools on topics related to climate change and environment issues. The college also organised solar energy popularization program.

Human Rights:

1. U.G. students of political science subject have to study HUMAN Rights in their curriculum.

Human Values:

Human values are studied in the Marathi literature and in English and Marathi compulsory subject of the Arts and Commerce Faculty. Faculty members gives examples on human rights while explaining the lesson and other examples from the religious and motivational stories.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

00

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

00

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students Teachers Employers Alumni** **B. Any 3 of the above**

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows **C. Feedback collected and analyzed**

File Description	Documents
Upload any additional information	View File
URL for feedback report	http://naikkhetancollege.org/iqac/

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

1080

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

343

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

To assess the general knowledge level of students the college till now has been conducting internal assessment through class tests and unit tests as subject specific needs. The teacher decides the slow learners and advance learner. He undertake what will be more helpful to support the slow learners and to support to enhance pace of advance learners.

ADVANCED LEARNERS.

1. Special attention is given to the students in the tutorial classes, who are identified as the weaker students. Doubts and personal difficulties regarding the subject are solved in the tutorial classes.

2. At the oncet of the session fundamentals are taught for the better understanding of the subject. Concepts which could not be grasped easily are repeated in consequent classes. Sometimes the students are encouraged to do board work before the class so that there level of comprehension could be increased and teachers could rectify there problems.

3. Extra classes are conducted for the full coverage of the syllabus where the involvement of the students is ensured which results in the interactive teaching learning process.

4. Slow learners are specially advised and counseled from psychological point of view by the respective subject teacher/HOD.

5. Remedial classes are conducted for the weaker students based on the results of class tests.

For example: Communicative English, extra lectures to help them cope with the need of current academics.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
343	6

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

After ICT revolution and the changes in pedagogy with the passage of time, the role of teacher turned into a facilitator. Students became the center of teaching learning process. From this point of view the college provides a lot of support making the learning student centric.

These support services are as follows:

1.The college provide well equipped library facilities such as books, magazines and Wi Fi facilities as well as reading arrangements for library users.

2.All the teachers conduct activities such as group discussion, seminars, field work and guest lectures etc. are arranged to bring about participative learning students are provided with opportunities of conducting the programs as well as monitoring the class activities.

3.All the teachers use interactive methods, question-answer method, use projectors as audio- visuals i. e. teaching aids, to

make their presentations more effective.

4.The study tours are organized by the institution to bring about experiential learning by provide practical experiences.

5.The college cultural committee conducts various co-curricular and extracurricular activities for the students such as organising debate, elocution competitions.

The college adopt participatory method of teaching and learning by providing adequate representations to the students by forming study boards/ forum in respective subjects

File Description	Documents
Upload any additional information	View File
Link for additional information	https://www.facebook.com/sudhakarao.naik.college.akola?mibextid=ZbWKwL

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

SN

Name of Faculty

Program

ICT Resources Used

1

Principal Dr. J P Bobde

B.Com.

LCD Projector, Smart Ph, Laptop

2

Prof. Dr. B S Patil

B.A.

LCD Projector, Smart Ph, Laptop

3

Dr. Anant Rathod

B.A.

LCD Projector, Smart Ph, Laptop

4

Ku. Kalpana Tarwade

B.Com.

LCD Projector, Smart Ph, Laptop

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	http://naikkhetancollege.org/wp-content/uploads/2024/02/GEOTAG-COLLEGE.pdf

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

6

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

6

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

4

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

6

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and

mode. Write description within 200 words.

The college has its own internal mechanism to handle exam and other academics related grievances. It is an academic body on display. The students are provided with the corrected answer-scripts by the relevant faculty members. The doubt and enquiries of the students regarding the pattern of optimal answers are clarified by the examiners. With the commencement of the new session Class-Tests are scheduled to be held for the students. The schedule of Class-Tests continues till the end of the session in the next February. The students are provided with the corrected answer-scripts of the Class-Tests so that they can be aware of their mistakes. If the students express their difficulties in understanding the questions which were set in the Test, the questions are discussed in the lecture-hour by the faculty member. If there is any tabulation related error in the assessment corrections are duly made by the examiner and the corrected marks is officially posted against the Name of the concerned student. However since the responsibility of publication of Final results lies solely with the Sant Gadge Baba Amravati University, delay in the publication of the year results if any is something which the college has no way to rectify

File Description	Documents
Any additional information	View File
Link for additional information	http://naikkhetancollege.org/wp-content/uploads/2023/05/academic-session-2022-23.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The students are provided with the corrected answer-scripts by the relevant faculty members. The doubt and enquiries of the students regarding the pattern of optimal answers are clarified by the examiners. If there is any tabulation related error in the assessment, corrections are duly made by the examiner and the corrected marks is officially posted against the name of the concerned student. The Parent- Teacher Meeting is a regular phenomenon for the First Year and the Second Year students. Such meetings are held after the publication of results of the Mid-

Term Tests. If there is a marked discrepancy between class-performance and performance in examination of a student, the teachers consider it to be their responsibility to identify the cause behind such discrepancy. If the reason for such discrepancy is purely academic, the teachers try whole-heartedly to provide the students with a broader understanding of the subject of their study, however the cause may be extra-academic too. In case the student suffers

from psychological instability or examination-phobia, the faculty members try to deal with the suffering students and their parents sympathetically.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

To evaluate program specific outcomes and course specific outcomes are, the methods that our college follow relates to assessing the teaching learning based on a feedback system, in which the final year students of the college are provided with feedback forms to be duly filled up by them providing inputs on teaching-learning drawbacks, limitations, constraints and also merits of the department, its faculty members etc. Teacher-Guardian meeting organised through Alumni Association during and after the Term End Tests, unit tests Examinations and Selection Test Examinations as well as whenever else required is another system through which the institution keeps a track record of program outcome achievement. Publication of Merit list, Criteria for letting students move to the next ladder, percentage of attendance maintained and Result meet organized by Academic Sub-Committee of the college before publication of merit list etc. are regular practice of our institution through which attainment of program outcomes are measured and checked. The weak and bright students are identified and accordingly outcome attainment target is set by introducing improvement measures.

Organizing class tests and subject- oriented quizzes, student seminars as well as talks and workshopsetc. are a part of this improvement scheme. In order to achieve program outcomes, some departments of the college hold entrance tests and/or interviewto ensure quality of students

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	http://naikkhetancollege.org/wp-content/uploads/2023/08/LEARNING-OUTCOMES.pdf
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Some of the key indicators of measuring attainment are:

1. End Semester University Examination: Being a constituent college of Sant Gadge Baba Amravati University, the students of Sudhakarrao Naik Arts and Umashankar Khetan Commerce College Akola, are required to take examinations as per the semester pattern set by the university, through which the institution measures programme outcomes based on the course attainment level fixed by the programme.
2. Internal Assessment: The Internal Assessment constitutes 20% weightage of the total marks (100) in each subject. The students are given assignments which are

designed in alignment with Programme Outcomes of the respective subject. Additionally, internal / Unit tests, quiz, viva etc. are conducted repeatedly in a semester to judge the performance of students on a regular basis.

3. Practical Assessment/ External Assessment: It is evaluated by inviting external experts appointed by the university to evaluate each student by conducting Practical examinations, and taking Viva-Voce and evaluating the practical files.

4. Result Analysis: At the end of each semester, result analysis of each course is carried out indicating the percentage of

students falling in different categories of CGPA obtained. This is an effective indicator in order to evaluate the level of attainment of POs, PSOs and COs as specified by the university.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	http://naikkhetancollege.org/wp-content/uploads/2023/08/LEARNING-OUTCOMES.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

35

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<http://naikkhetancollege.org/wp-content/uploads/2024/02/SSS-2022-23.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

3

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

4

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

15

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The institution has organized extension and outreach programs

conducted by the institution through NSS Volunteers and all the subjects Departments of the college during the session 2022-23.

The prominent extension activities are as follows.

1) Distribution of Diwali Sweets to the Distributed in public places of Akola city.

2) Visit to MH Government Bal Sudhar Gruh and distributed sweets and stationary.

3) Haar Ghar Tiranga Awareness Rally organised as per the instruction given by Central Govt.

4) Cleanliness of Plastic waste material nearby College Area.

5) Gift and financial assistance to the orphan girl of Gayatri Balika Ashram on her wedding by college staff.

6) Felicitation of "Sarp Mitra" on the occasion of Wilf Life Week.

7) Cleanliness Campaign organised on the occasion of Sant Gadge Baba Memorial Day.

8) Felicitation of Small Scale Business Women on the occasion of World Women's Day.

9) Water Hanging Pots distributed on the occasion of World Sparrow Day nearby college area.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

11

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

11

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

7

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

1

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Teaching-Learning equipments in classroom:

The institution has one (01) fully functional class rooms. The mode of teaching is both conventional and digital method.

Digital class rooms and ICT enabled class rooms:

All the classrooms are well connected with wifi facility. One classroom is equipped with portable projector and automatic motorised screen.

Our auditorium which can accommodate more than 200 students has

a set-up of portable projector facility with speakers and cordless microphone and laptop.

Electrical points are fixed as per the requirements.

Library facilities:

The central library has been renovated and automated. Partial automation is done in the library with server PC and SOUL 3.0 latest library software installed. The library has varied collections from academic books to reference books to competitive books. Academic journals are subscribed in the library. Local and state level newspaper is subscribed in the library for the latest news around the world. NDLI facility is available for students and faculty members. One computer with internet facility is available for students in the library.

Computing equipments and internet facilities:

All the departments are connected with wifi internet. The administration's office tables have PC, printers-scanner with internet connectivity.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://naikkhetancollege.org/wp-content/uploads/2024/02/GEOTAG-COLLEGE.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Response:

College has a setup for sports, games (indoor, outdoor and yoga) inside the campus and outdoor sports are regularly done in nearby play grounds. Students participate in inter collegiate tournaments throughout the year as per the university program and college sports timetable under the supervision of Director of Physical Education teacher.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

02

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

02

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://naikkhetancollege.org/wp-content/uploads/2024/02/GEOTAG-COLLEGE.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

0.126

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library has 2 computers, the first is for SOUL software server and the other one is for students and faculty member with internet facility.

The configuration of the server PC is Intel core i3 processor with 8 gb RAM, 1TB of HDD, Windows 10 - 64 bit OS is upgraded in the server pc. Along with SOUL software Ms Office is also installed in the pc, Window Security antivirus software is inbuilt & preinstalled to safeguard the server pc.

The other PC is with dual core processor having 2 gb ram and 250 gb of hard disk. Window 7 OS is installed in it.

LAN is done in the library for Issue-Return and OPAC Services.

Data of books in collection is done and is up-to-date in SOUL 3.0

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	http://naikkhetancollege.org/wp-content/uploads/2024/02/GEOTAG-LIB-PC.pdf

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources **E. None of the above**

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.36098

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

30

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

>> IT facilities available in our college can be summarized as follows,

- CCTV Cameras, 50 mbps of internet connectivity is shared across the campus. Where 50 mbps is shared for the students and data centre at computer laboratory.

>> External HDD and pen drives are used for the data backup.

- 17 desktop computers are available in the computer laboratory with dual core processor, 2 to 4 gb of ram and 250 gb to 500 gb of HDD. Window 7 OS & Window 10 OS is installed in the computers. One Samsung laser printer is available for the students and the teachers in the computer laboratory. All the PC are protected with antivirus software.

- 3 inkjet all-in-one colour printers are available in the college. Xerox machine is available in the college for administrative purpose and examination purpose.

>> Update and Up-gradation:

- Updates are carried out regularly through windows update facilities available online through cloud and anti-viruses are installed and updated. Computer maintenance person is appointed by the college for regular basis. Hardware and software are updated as an when required.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://naikkhetancollege.org/wp-content/uploads/2024/04/

4.3.2 - Number of Computers

17

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution B. 30 - 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

0.97263

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

College Building Infrastructure:

1. Generally as far as practicable for a aided institutions, a constant effort is mad to provide dedicated and secure space for equipments and tools. There is college building committee to look after the maintenance, repair and constructional work related to the college building. Construction, repairs and maintenance of the main building and physical infrastructure like water, power supply and electrical fittings, telephone line. All work is done by proper tender and biding.

2. During all maintenance and up gradation work related to civil and electrical a supervisor is assigned by the college authority to verify the work done by the contractors. All minor fault are attended and repaired by hired technicians, carpenters etc.

3. The college has UPS inverter for uninterrupted power supply to laboratory and other departments.

Computer and IT infrastructure:

1. Maintain of dead stock register regularly to keep account of the non-functional equipment and infrastructure, like computers, printers etc.

2. Maintenance and up gradation of computers is looked by computer maintenance committee from time to time.

Annual maintenance contracts (AMC) for computers are done yearly basis for the computers available in computer laboratory, administration office and library including LAN and CCTV camera.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

145

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

D. 1 of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

45

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

45

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student

A. All of the above

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

1

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

12

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

2

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The functioning of institution ensure students representations in the academics. Actually Students' Representative is an indispensable part of Academic and Administrative bodies and college committees of the institution. They are supposed to give due representation. Hence in the college academic Bodies such as IQAC, and Alumni Association of the college, one representative each is elected from the B.A./B.Com undergraduate programmes. The Students' Representative to the Governing Body is selected as per college norms, out of two class representatives, one each from the current batch of B.A. and B.Com Ist year students. The student representative represents students' views and grievances, and as a spokesperson, conveys these to the concerned authorities for discussion and amicable resolution. The Students' Representative provides valuable informal feedback regarding curriculum, teaching learning and evaluation process. The student is given information about various extension programmes, that form a crucial part of the academic activities of every department, such as departmental Notices, wall magazines so that He/she may encourages students to contribute to these. Furthermore He/she helps the teaching staff of the college to organize departmental seminars and quiz, which are important co- curricular activities of every department.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college continues its interaction with students even after they have formally left college for higher studies through an active and vibrant Alumni association named which has been formed consisting of former students as well as retired teachers. Members of the Association extend their helping hand to present students when and where required. Enrolled student members provide valuable service to the College Library. They participate in different cultural programmes of the college. Meetings are held in which the Principal, Staff, and students participate and discuss the future plans related to this Association. The association arouses among its members a feeling of belonging, camaraderie and warmth, essential for the success of this organization. The teachers and students work with great earnestness and sincerity to reach out to the college alumni to involve them not only in cultural activities but also socially meaningful and relevant work which aims to enrich not only the association but the college as well.

File Description	Documents
Paste link for additional information	http://naikkhetancollege.org/wp-content/uploads/2024/04/2-Alumni-Minutes-22-23.pdf
Upload any additional information	View File

5.4.2 - Alumni contribution during the year E. <1Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The college is run under the management of Shamki Mata Shikshan Prasarak Mandal, Umri (BK) The main focus of the governance is to ensure the transparency, democracy and inclusiveness. The institution has taken due care to give representation to all the sections of the society in the Governing Body and the College Development Council. Teachers, students and nonteaching staff members are also adequately represented on both these bodies as per UGC norms and the Maharashtra Public Universities Act, 2016. The Governing Body is always taking efforts for providing quality education to all the sections of the society to empower them. The President, Principal, Teachers, Non-teaching staff and students get representations in the key decision-making bodies of the institution like Governing Body and College Development Council through free and fair elections held every five years. Regarding the vision and mission, the institute has a perspective plans which include -Improving the infrastructure of the institution to cater the increasing number of students and staffs. To create sources of funding for research and collaboration. Organizing Skill based Program to enhance the student self-employment ratio. Promoting students interaction with the alumni to get first-hand knowledge of different fields as well as career opportunities.

File Description	Documents
Paste link for additional information	http://naikkhetancollege.org/
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college ensures reflection of decentralization and participative management through academic as under: The

organization structure with the President, Executive members, the Principal, Heads of Department, Teaching and non-teaching Faculty, Alumni, Parents, Students and representative from the field of Education, Community, Researcher and Academic experts are given scope and some take direct part in taking the decision for the academic and the infrastructural development of college i.e. Executive Council, CDC, IQAC, College Construction Committee, College Staff Council and Student Council. Following mechanism is followed for the decentralized and participative administration. College Development Committee: According to the Maharashtra Public Universities Act 2016, the Local Managing Committee has been replaced by CDC. Members from the executive committee, expert from the field of education, research, society, industries, teaching, non-teaching staff and students are represented on this Committee. CDC prepares an overall comprehensive development plan of the college regarding academic, administrative and infrastructural growth.

File Description	Documents
Paste link for additional information	http://naikkhetancollege.org/statutory-body/
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The strategic plan for whole academics is prepared well in advance. While preparing this plan, the college has taken into consideration its growing needs, the feedback and suggestions which are received from the IQAC, the Students, Faculty, Staff, Alumni, Employers and the Management. This plan included development of Academic and Sports Infrastructure, New Academic programme, Green Initiatives and Campus Beautification, Development of ICT, Library Facilities, Upgrading Research Facilities. The new Initiatives for Extension and Outreach 2022-23 consisted as under: Due to the introduction of the new Subjects and courses in the college, the students got an opportunity to complete their higher education at home town instead of going to the district places. Planning for Introduction of new subjects and courses at Under-Graduate level. The College is situated in the midst of middle class area. Local students are getting an opportunity of higher education at Under Graduate. It is one of the renowned colleges

in nearby area. The stakeholder of the College constantly demanded to introduce the optional subjects at Under Graduate level and competitive exam orientated subjects in the college to cater the need of Students. This demand of the stakeholders was put in College Development Committee. The College Development Committee members discussed this issue in its meeting.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	http://naikkhetancollege.org/iqac-meeting-minutes-2022-2023/
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

As per Maharashtra Public Universities Act 2016, the college has constituted one dynamic CDC (College Development Committee) to prepare an overall comprehensive development plan of the college. It takes major decisions of the academics, administrative set up and infrastructural development.

The IQAC ensures functioning of mechanism in the line of directions of the respective authority. The Principal is the executive head of the institution. He is authority to take day to day decisions regarding academic, administrative and financial matters in accordance with the policy matters.

The Internal Quality Assurance Cell: IQAC plans & implements policy for development of quality parameters for the various academic and administrative activities.

Library: The Librarian is the Head of Library and Information Centre. The Library Advisory Committee discusses the issues regarding the function of the Library and Information Centre.

Academic Committees: The various committees are constituted for smooth administration. The convener of each committee develops plan and work of the respective committee.

Grievance Redressal Mechanism: There is a Grievance Redressal Committees for students and staff. The College has set up a

complaint box for faculties, staff and students. The Grievance Redressal Committee discusses the complaints and takes decision accordingly.

File Description	Documents
Paste link for additional information	http://naikkhetancollege.org/iqac/
Link to Organogram of the Institution webpage	http://naikkhetancollege.org/
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination B. Any 3 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

For teaching and non-teaching staff, the institution abide by the rules and regulations of all welfare schemes and financial support facilities provided by the center and state government

statutory provisions such as arrangement and proper upgradations of GPF accounts of all the employees. Besides, in case of medical conditions the employees are assisted in matters of getting sanctions of medical reimbursement bills from the government office. The other related benefits in form of leaves and vacations are given as per Maharashtra Government and SGBAU Amravati norms.

1. Leave: CL, EL, Medical and DL
2. GPF: as per Maharashtra State Rules.
3. GIS: Group Insurance Scheme for all the employees.
4. Institutional Financial support: College has its own Employee Credit Society.
5. NPS: as per Maharashtra State Rules.
6. Promotions and CAS Placements: As per Maharashtra State and SGBAU Amravati Rules and Regulations.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

2

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institution rely on the regular periodic appraisal of employee performance following the University rules and regulations. At present the Sant gadge Baba University, the

affiliating university of our college has initiated and provided a format in the name of PBAS (Performance Based Academic System) of API.

Confidential-CR:

The confidential records of the employee's is kept and prepared by the Head of the institute under the authority and power empowered by the rules and regulations of Govt. of Maharashtra and Govt. of India. Being confidential it is not open to all and sundry.

About the API:

The system as stated is laid down by the parent university by providing standard PBAS through the ordinance dated July 2019. All the teaching staff prepared their API get certificate of API score assessed and scrutinized by IQAC of the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Audit 2022-23 (External) :-

Both the External and internal audit is conducted by the authorized Chartered Accountant, appointed by the management at the end of financial year. The audited reports submitted to the joint directors' office by the end of the month of June every

year in last five years for the external assessment by the competent government authority. The General Audit is also conducted Auditor General of the State, Nagpur region. The financial irregularities pointed out by the auditor general are settled as per financial provisions. The details of internal and external financial audits of our institution are conducted in the last five years as follows:

The college audit of the last academic year was carried out after the month of March 2023 through authorized auditor.

File Description	Documents
Paste link for additional information	http://naikkhetancollege.org/wp-content/uploads/2023/08/Audit-Report-2022-2023.pdf
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Resources :

Sources of funds are as follows:

1. **Educational Fees:** Educational / Tuition fees are charged as per the university and state government norms from students for various grant-in-aid and self-finance courses.

2. **Salary Grant:** The College received salary grant from the State Government. For this, we used to prepare and send an annual budget of the estimated salary grant required to the state government. Salary grants of teaching & non-teaching staff and CHB teachers are paid as received by the Joint Director

Higher Education office.

3. UGC Grants: Our College do not comes under 2f and 12b of UGC Act and our institute is not Permanent Affiliated to Sant Gadge Baba Amravati University, Amravati. So we do not receive any grants from the UGC for the development and maintenance of Infrastructure, up-gradation of the Learning Resources and Minor / Major Research Projects.

4. We do not receive funds from Non- Government Bodies, Individuals and Philanthropists for Academic and Infrastructural Development.

5. Resource mobilization policy and procedures are as follows: Annual budget and audited statements are approved by College Development Committee in every academic year. As per the budget, amount is allotted to the academic expenditure and infrastructural development.

File Description	Documents
Paste link for additional information	http://naikkhetancollege.org/wp-content/uploads/2023/08/Audit-Report-2022-2023.pdf
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC initiatives:

Academic Audit through IQAC:

IQAC conducted academic audit. At the outset of session as per the guidelines of IQAC, Academic Audit Committee collected academic plans from all the Departments and Support Service Unit like NSS, Sports and Library which included research publication, extension activities, collaborations, innovative and best practices, assignments, ICT based activities, student's competitions, seminar presentations and workshops. IQAC discussed and gave suggestions for academic improvement. IQAC placed their academic audit report in the College Development Committee for discussion, suggestion and approval. It has been observed that due to the initiative of IQAC, all the departments

and committees have been constantly improving their curricular, co-curricular and extra co-curricular performances.

Implementation of Green Practices in the Campus:

To make the college environment eco-friendly many green practices are undertaken through IQAC of the college such as Tree Plantation, Plastic Eradication, Clean and Beautiful Campus, use of Energy efficient fixtures and E-Waste Management. IQAC constantly took the feedback of the proper result oriented implementation of these activities through academic years. Because of these practices, eco-friendly and pollution free college campus and social awareness about renewable energy and e-waste management is developed among the students, faculty members and non-teachers.

File Description	Documents
Paste link for additional information	http://naikkhetancollege.org/iqac-meeting-minutes-2022-2023/
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

To review its teaching learning process at periodic intervals the IQAC has taken initiatives as under:

1. The IQAC conducted meetings with the faculties, Head of the departments, Incharge of Internal Examination Committee throughout the academic year.

2. It encouraged the faculty coordination.

3. Committee conducted an academic plan and reviewed it time to time such as completion of curriculum, supervision of regular classes, attendance of the students, unit tests, assignments,

Seminars, group discussion, quiz, education tours and other activities. Important issues are discussed in the meetings with IQAC.

4. Insisted on new teaching methods and ICT use.

5. Through this system of review, the IQAC observed the continuous development of teaching-learning process.

6. IQAC interacts over new teaching methods and ICT use to sensitize use of ICT in teaching -learning process.

7. IQAC prepared the plan for purchasing advanced ICT tools, broadband internet, Wi-Fi facility.

8. IQAC organised meetings 3 times in an academic year. The last meeting is the feedback meeting and the action taken by the various departments.

File Description	Documents
Paste link for additional information	http://naikkhetancollege.org/wp-content/uploads/2023/08/IOAC-3rd-meeting-minutes.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	http://naikkhetancollege.org/wp-content/uploads/2023/08/IOAC-3rd-meeting-minutes.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

. World Women's Day was celebrated on 8/03/2023 by felicitating the women vendors nearby our college vicinity by offering them gift, flower and memento. Boys and Girls students actively participated in the NSS Residential Camp organised by the NSS Department of our college from 8/3/2023 to 15/3/2023. It is observed that there should not be any violation of gender equity code and conventions that has been maintained by the institution as a whole. Teacher's and student rapport is promoted in the direction of personal counselling. Apart from this there is academic body entitled "Sexual Harassment Committee" to safeguard women's right to equality. The girls, especially during the small scale induction program at the outset of each of the session are given guidance and information about the procedure and constitution of this committee. To seek more assistance or to provide assistance as a part of easy access to the new comer, the student representative is given membership of this Committee. Following are the members in the "Sexual Harassment Committee" and "Grievance Redressal Cell" Dr. Jayant Bobde Principal, Dr. Sangeeta Tihile, Mrs. Radha B. Murumkar, Mr. Amol Meshram Ku. Prerna P. Dahane, Dr. Nitin W. Deulkar. Boys and Girls are given equal opportunity in all the constituted committees in the college.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid waste management: For the solid waste management of the college, we have plastic cans in this campus and transfer to the vehicles of local Municipal Corporation to dispose as it is almost in-house campus.

Liquid waste management: The liquid waste of the college consists waste water and other trivals from the college washrooms for which the arrangement lead to the utilization of the soak-pits available.

Biomedical waste management: The College being Arts and commerce, there is less or no biomedical waste that much. Still, some health advisers are in touch towards cleanliness.

E-waste management: Now in the age of digital era, from the environment friendly point of view, it is very important to have special care for e-waste management in each of the establishment. Accordingly, the college has necessitated a small

cubical room to store and dispose the all the e-wastes including computer-defunct, accessories, cables and wires. After some span of time it is reused after small repair, when required and the very useless remains have been disposed with proper care and precautions consulting the technician to a nearby recycling industry. Waste recycling system: There is no special recycling mechanism. Hazardous chemicals and radioactive waste management: No such chemical is in use.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**
- 3. Pedestrian Friendly pathways**
- 4. Ban on use of Plastic**
- 5. landscaping with trees and plants**

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following
1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities entails the college's regularly organizing the programs on the occasion of festivals of National importance, such as celebration of Independence day, and Republic day with involvement of all the students, faculties and staff. As well as the cultural festivals are also observed and celebrated. For example on the occasion of Diwali festival, we the staff in addition to the few select students of the college distribute sweets and other festival foods to the needy peoples resides at public places like stations area and bus stop and temples. Similarly, in the college campus the birth and death anniversaries of the great Indian National Leaders and Sants like Mahatma Gandhi, Dr. B.R. Ambedkar, Dr. Sarvapalli Radhakrishnan, Dr. S. R. Ranganathan, Vir Sawarkar, Shahid Bhagat Singh, Lokmanya Tilak, Swami Vivekananda, Chhatrapati Shivaji Maharaj, Rajarshi Shahu Maharaj, William Shakespeare, Sant Gadge Maharaj, Sant Tukadoji Maharaj, Sant Sewalal Maharaj, are celebrated with participation of all the students and staff by organizing event of guidance, motivation and books exhibition. These programs provide a great deal of inspiration to the students so that they may be able to understand the work of these Great Personalities.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college regularly organize the programs on the occasion of festivals of National importance, such as celebration of Independence Day, and Republic day with involvement of all the students, faculties and staff.

Political Department of our college organised program to celebrate Constitutional Day, seminar on Challenges faced by Indian Democracy, Human Rights Day, and National Voters Day.

Participation of students in 10 days NSS Residential Camp.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

E. None of the above

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

National festivals and events: The College regularly organize the programs on the occasion of festivals of National importance, such as celebration of Independence Day, and Republic day with involvement of all the students, faculties and staff. As well as the cultural festivals are also observed and celebrated. For example: National Independence day National Republic Day, Maharashtra day May -1, Yoga Day, Environmental Day June 05, Harit Kranti Diwas : Jayanti Utsav of Vasantrya Naik, Dr. Babasaheb Ambedkar Jayanti utsav, World Women's Day, World Human Rights Day, Constitutional Day, Dr. APJ Abdul Kalam Birth Anniversary, World Books Day, National voters Day,

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best practice:

Title of the practice:

1. Books Exhibition on Dr. S. R. Ranganathan Jayant and Dr. APJ Abdul Kalam Jayanti for Students and Staffs.
2. Cleanliness and awareness Programs organised by NSS Department every year.
3. Sweets and Snacks distributed to the needed and homeless peoples nearby Station and Temples on the occasion of Diwali festival.

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Colleges for its distinctiveness in the area of operationalization of academic practice and policy of imparting higher education which does not limit the work of awarding degree with high grades but aims at molding the personalities into a worthy, socially aware citizen. To realize its aim the college implement the university designed curriculum in accordance with its own policy, mission of higher education. The faculty assist the student to secure good grade in university exam by providing personal attention to the progress of students. They conduct regular theory classes and provide update notes of the whole syllabus. At the same time students who are special in any other field are identified and their diversity interest is promoted with help utilizing the available resources in the college. Thus student centric approach is the forte of this college. Second, the college being located in the heart of the city is also one of its strongpoints. It caters to the need of higher education at nearest with sincerity. Safeguard of the students is the core issue in the urban. This is supposed to the best option for the vulnerable section of the society

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institution developed and deploys action plans for effective implementation of the curriculum in following ways. Actually the curriculum is designed by the Sant Gadge Baba Amravati University Amravati in the light of development of competency, obtain employment and promote research among the student. The institutions plans and prepare the schedule well in advance to implements this curriculum design- such as academic calendar in which teaching program and other activities are mentioned with stipulated time and schedule.

1) Sunday and other holidays are determined with the help of sant gadge baba amravati university calendar and the procedure of maintaining the teaching plan and evaluation plan in form of blue print is carried out.

2) In academic calendar the college suggest the fix date of teaching plan, games and sports, cultural activities, excursion tours and some other activities like work-shops, seminars, guest lectures and meetings etc.

3) The teachers with the help of this academic calendar maintain the yearly plan of teaching. They divide the units into sub-units and fix the periods for each sub units, month wise and date wise. If needed, the faculties arrange extra classes to complete the courses within given teaching period.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	http://naikkhetancollege.org/wp-content/uploads/2023/05/academic-session-2022-23.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Academic Calendar:

During the very beginning of each session the college committee took effort for preparing and planning of Academic activity and Academic Calendar.

Teaching Plan:

After completion and submission of academic calendar to the faculty members of both the faculties, viz. Arts and Commerce which are given to the concerning faculty members who prepare their teaching plan to maintain their academic diaries of the whole session.

Time Table:

Following the norms and guidelines of the parent university regarding workload of each subject and the faculty, the time table of teaching is prepared specially by the college Time Table Committee. This newly prepared time table of each year is meant to be displayed on the college notice board as well as maintained by each of the faculty members for their daily teaching.

Evaluation Procedure:

The college conducts Unit Test, common test, assignments and Term Examination to assess the performance of the students. However apart from this college internal assessment and examination, the parent University Sant Gadge Baba Amravati University Amravati conducts annual, semester end examinations leading to the award of degree by the University.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	http://naikkhetancollege.org/wp-content/uploads/2023/05/academic-session-2022-23.pdf

<p>1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University</p>	<p>C. Any 2 of the above</p>
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File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

7

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

00

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

00

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

00

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Gender :

1. Our college has various committees to deal with these issues like Anti-sexual harassment, women empowerment and human rights.
2. The college does not differentiate the students on the basis of gender.
3. The seating arrangement of the girls and boys in the classes and labs is also not separate for girls and boys
4. Through the various guest lecturers college continuously hammer on the mind of the students that they should not put sufficient emphasis on it.

Climate Change and Environment Education:

1. The college offers environmental education subject for all the students of Arts and Commerce Faculty.
2. The college organised various seminars and workshops for the prevention of plastic pollution and waste management. The teachers delivered lecture and talks with students of other college and schools on topics related to climate change and environment issues. The college also organised solar energy popularization program.

Human Rights:

1. U.G. students of political science subject have to study HUMAN Rights in their curriculum.

Human Values:

Human values are studied in the Marathi literature and in English and Marathi compulsory subject of the Arts and Commerce Faculty. Faculty members gives examples on human rights while explaining the lesson and other examples from the religious and motivational stories.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

00

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

00

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

C. Feedback collected and analyzed

File Description	Documents
Upload any additional information	View File
URL for feedback report	http://naikkhetancollege.org/igac/

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

1080

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

343

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

To assess the general knowledge level of students the college till now has been conducting internal assessment through class tests and unit tests as subject specific needs. The teacher decides the slow learners and advance learner. He undertake what will be more helpful to support the slow learners and to support to enhance pace of advance learners.

ADVANCED LEARNERS.

1. Special attention is given to the students in the tutorial classes, who are identified as the weaker students. Doubts and personal difficulties regarding the subject are solved in the

tutorial classes.

2. At the oncet of the session fundamentals are taught for the better understanding of the subject. Concepts which could not be grasped easily are repeated in consequent classes. Sometimes the students are encouraged to do board work before the class so that there level of comprehension could be increased and teachers could rectify there problems.

3. Extra classes are conducted for the full coverage of the syllabus where the involvement of the students is ensured which results in the interactive teaching learning process.

4. Slow learners are specially advised and counseled from psychological point of view by the respective subject teacher/HOD.

5. Remedial classes are conducted for the weaker students based on the results of class tests.

For example: Communicative English, extra lectures to help them cope with the need of current academics.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
343	6

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

After ICT revolution and the changes in pedagogy with the passage of time, the role of teacher turned into a facilitator. Students became the center of teaching learning process. From this point of view the college provides a lot of support making the learning student centric.

These support services are as follows:

1.The college provide well equipped library facilities such as books, magazines and Wi Fi facilities as well as reading arrangements for library users.

2.All the teachers conduct activities such as group discussion, seminars, field work and guest lectures etc. are arranged to bring about participative learning students are provided with opportunities of conducting the programs as well as monitoring the class activities.

3.All the teachers use interactive methods, question-answer method, use projectors as audio- visuals i. e. teaching aids,

to make their presentations more effective.

4.The study tours are organized by the institution to bring about experiential learning by provide practical experiences.

5.The college cultural committee conducts various co-curricular and extracurricular activities for the students such as organising debate, elocution competitions.

The college adopt participatory method of teaching and learning by providing adequate representations to the students by forming study boards/ forum in respective subjects

File Description	Documents
Upload any additional information	View File
Link for additional information	https://www.facebook.com/sudhakar rao.naik.college.akola?mibextid=ZbWKwL

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

SN

Name of Faculty

Program

ICT Resources Used

1

Principal Dr. J P Bobde

B.Com.

LCD Projector, Smart Ph, Laptop

2

Prof. Dr. B S Patil

B.A.

LCD Projector, Smart Ph, Laptop

3

Dr. Anant Rathod

B.A.

LCD Projector, Smart Ph, Laptop

4

Ku. Kalpana Tarwade

B.Com.

LCD Projector, Smart Ph, Laptop

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	http://naikkhetancollege.org/wp-content/uploads/2024/02/GEOTAG-COLLEGE.pdf

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

6

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

6

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

4

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

6

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency

and mode. Write description within 200 words.

The college has its own internal mechanism to handle exam and other academics related grievances. It is an academic body on display. The students are provided with the corrected answer-scripts by the relevant faculty members. The doubt and enquiries of the students regarding the pattern of optimal answers are clarified by the examiners. With the commencement of the new session Class-Tests are scheduled to be held for the students. The schedule of Class-Tests continues till the end of the session in the next February. The students are provided with the corrected answer-scripts of the Class-Tests so that they can be aware of their mistakes. If the students express their difficulties in understanding the questions which were set in the Test, the questions are discussed in the lecture-hour by the faculty member. If there is any tabulation related error in the assessment corrections are duly made by the examiner and the corrected marks is officially posted against the Name of the concerned student. However since the responsibility of publication of Final results lies solely with the Sant Gadge Baba Amravati University, delay in the publication of the year results if any is something which the college has no way to rectify

File Description	Documents
Any additional information	View File
Link for additional information	http://naikkhetancollege.org/wp-content/uploads/2023/05/academic-session-2022-23.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The students are provided with the corrected answer-scripts by the relevant faculty members. The doubt and enquiries of the students regarding the pattern of optimal answers are clarified by the examiners. If there is any tabulation related error in the assessment, corrections are duly made by the examiner and the corrected marks is officially posted against the name of the concerned student. The Parent-Teacher Meeting is a regular phenomenon for the First Year and the Second Year students. Such meetings are held after

the publication of results of the Mid-Term Tests. If there is a marked discrepancy between class-performance and performance in examination of a student, the teachers consider it to be their responsibility to identify the cause behind such discrepancy. If the reason for such discrepancy is purely academic, the teachers try whole-heartedly to provide the students with a broader understanding of the subject of their study, however the cause may be extra-academic too. In case the student suffers

from psychological instability or examination-phobia, the faculty members try to deal with the suffering students and their parents sympathetically.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

To evaluate program specific outcomes and course specific outcomes are, the methods that our college follow relates to assessing the teaching learning based on a feedback system, in which the final year students of the college are provided with feedback forms to be duly filled up by them providing inputs on teaching-learning drawbacks, limitations, constraints and also merits of the department, its faculty members etc. Teacher-Guardian meeting organised through Alumni Association during and after the Term End Tests, unit tests Examinations and Selection Test Examinations as well as whenever else required is another system through which the institution keeps a track record of program outcome achievement. Publication of Merit list, Criteria for letting students move to the next ladder, percentage of attendance maintained and Result meet organized by Academic Sub-Committee of the college before publication of merit list etc. are regular practice of our institution through which attainment of program outcomes are measured and checked. The weak and bright students are identified and accordingly

outcome attainment target is set by introducing improvement measures.

Organizing class tests and subject- oriented quizzes, student seminars as well as talks and workshopsetc. are a part of this improvement scheme. In order to achieve program outcomes, some departments of the college hold entrance tests and/or interviewto ensure quality of students

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	http://naikkhetancollege.org/wp-content/uploads/2023/08/LEARNING-OUTCOMES.pdf
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Some of the key indicators of measuring attainment are:

1. End Semester University Examination: Being a constituent college of Sant Gadge Baba Amravati University, the students of Sudhakar Rao Naik Arts and Umashankar Khetan Commerce College Akola, are required to take examinations as per the semester pattern set by the university, through which the institution measures programme outcomes based on the course attainment level fixed by the programme.
2. Internal Assessment: The Internal Assessment constitutes 20% weightage of the total marks (100) in each subject. The students are given assignments which are

designed in alignment with Programme Outcomes of the respective subject. Additionally, internal / Unit tests, quiz, viva etc. are conducted repeatedly in a semester to judge the performance of students on a regular basis.

3. Practical Assessment/ External Assessment: It is evaluated by inviting external experts appointed by the university to evaluate each student by conducting Practical examinations,

and taking Viva-Voce and evaluating the practical files.

4. Result Analysis: At the end of each semester, result analysis of each course is carried out indicating the percentage of students falling in different categories of CGPA obtained. This is an effective indicator in order to evaluate the level of attainment of POs, PSOs and COs as specified by the university.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	http://naikkhetancollege.org/wp-content/uploads/2023/08/LEARNING-OUTCOMES.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

35

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<http://naikkhetancollege.org/wp-content/uploads/2024/02/SSS-2022-23.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research	
3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)	
3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)	
0	
File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File
3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year	
3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year	
0	
File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil
3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year	
3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year	
3	

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

4

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

15

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The institution has organized extension and outreach programs

conducted by the institution through NSS Volunteers and all the subjects Departments of the college during the session 2022-23.

The prominent extension activities are as follows.

1) Distribution of Diwali Sweets to the Distributed in public places of Akola city.

2) Visit to MH Government Bal Sudhar Gruh and distributed sweets and stationary.

3) Haar Ghar Tiranga Awareness Rally organised as per the instruction given by Central Govt.

4) Cleanliness of Plastic waste material nearby College Area.

5) Gift and financial assistance to the orphan girl of Gayatri Balika Ashram on her wedding by college staff.

6) Felicitation of "Sarp Mitra" on the occasion of Wilf Life Week.

7) Cleanliness Campaign organised on the occasion of Sant Gadge Baba Memorial Day.

8) Felicitation of Small Scale Business Women on the occasion of World Women's Day.

9) Water Hanging Pots distributed on the occasion of World Sparrow Day nearby college area.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0	
File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

11	
File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

11	

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

7

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

1

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning. viz., classrooms, laboratories, computing equipment etc.

Teaching-Learning equipments in classroom:

The institution has one (01) fully functional class rooms. The mode of teaching is both conventional and digital method.

Digital class rooms and ICT enabled class rooms:

All the classrooms are well connected with wifi facility. One classroom is equipped with portable projector and automatic motorised screen.

Our auditorium which can accommodate more than 200 students has a set-up of portable projector facility with speakers and cordless microphone and laptop.

Electrical points are fixed as per the requirements.

Library facilities:

The central library has been renovated and automated. Partial automation is done in the library with server PC and SOUL 3.0 latest library software installed. The library has varied collections from academic books to reference books to competitive books. Academic journals are subscribed in the library. Local and state level newspaper is subscribed in the library for the latest news around the world. NDLI facility is available for students and faculty members. One computer with internet facility is available for students in the library.

Computing equipments and internet facilities:

All the departments are connected with wifi internet. The administration's office tables have PC, printers-scanner with internet connectivity.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://naikkhetancollege.org/wp-content/uploads/2024/02/GEOTAG-COLLEGE.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Response :

College has a setup for sports, games (indoor, outdoor and yoga) inside the campus and outdoor sports are regularly done in nearby play grounds. Students participate in inter collegiate tournaments throughout the year as per the university program and college sports timetable under the supervision of Director of Physical Education teacher.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

02

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

02

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://naikkhetancollege.org/wp-content/uploads/2024/02/GEOTAG-COLLEGE.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

0.126

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library has 2 computers, the first is for SOUL software server and the other one is for students and faculty member with internet facility.

The configuration of the server PC is Intel core i3 processor with 8 gb RAM, 1TB of HDD, Windows 10 - 64 bit OS is upgraded in the server pc. Along with SOUL software Ms Office is also installed in the pc, Window Security antivirus software is inbuilt & preinstalled to safeguard the server pc.

The other PC is with dual core processor having 2 gb ram and 250 gb of hard disk. Window 7 OS is installed in it.

LAN is done in the library for Issue-Return and OPAC Services.

Data of books in collection is done and is up-to-date in SOUL 3.0

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	http://naikkhetancollege.org/wp-content/uploads/2024/02/GEOTAG-LIB-PC.pdf

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	E. None of the above
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File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

0.36098

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

--	--

30

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

>> IT facilities available in our college can be summarized as follows,

- CCTV Cameras, 50 mbps of internet connectivity is shared across the campus. Where 50 mbps is shared for the students and data centre at computer laboratory.

>> External HDD and pen drives are used for the data backup.

- 17 desktop computers are available in the computer laboratory with dual core processor, 2 to 4 gb of ram and 250 gb to 500 gb of HDD. Window 7 OS & Window 10 OS is installed in the computers. One Samsung laser printer is available for the students and the teachers in the computer laboratory. All the PC are protected with antivirus software.
- 3 inkjet all-in-one colour printers are available in the college. Xerox machine is available in the college for administrative purpose and examination purpose.

>> Update and Up-gradation:

- Updates are carried out regularly through windows update facilities available online through cloud and anti-viruses are installed and updated. Computer maintenance person is appointed by the college for regular basis. Hardware and software are updated as an when required.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://naikkhetancollege.org/wp-content/uploads/2024/04/

4.3.2 - Number of Computers

17

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution

B. 30 - 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

0.97263

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

College Building Infrastructure:

1. Generally as far as practicable for a aided institutions, a constant effort is mad to provide dedicated and secure space for equipments and tools. There is college building committee to look after the maintenance, repair and constructional work related to the college building. Construction, repairs and maintenance of the main building and physical infrastructure like water, power supply and electrical fittings, telephone line. All work is done by proper tender and biding.

2. During all maintenance and up gradation work related to civil and electrical a supervisor is assigned by the college authority to verify the work done by the contractors. All minor fault are attended and repaired by hired technicians, carpenters etc.

3. The college has UPS inverter for uninterrupted power supply to laboratory and other departments.

Computer and IT infrastructure:

1. Maintain of dead stock register regularly to keep account of the non-functional equipment and infrastructure, like computers, printers etc.

2. Maintenance and up gradation of computers is looked by computer maintenance committee from time to time.

Annual maintenance contracts (AMC) for computers are done yearly basis for the computers available in computer laboratory, administration office and library including LAN and CCTV camera.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

145

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	D. 1 of the above
---	--------------------------

File Description	Documents
Link to institutional website	Nil
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year
45

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year
45

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student	A. All of the above
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grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

1

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

12

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

2

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The functioning of institution ensure students representations in the academics. Actually Students' Representative is an indispensable part of Academic and Administrative bodies and college committees of the institution. They are supposed to give due representation. Hence in the college academic Bodies such as IQAC, and Alumni Association of the college, one representative each is elected from the B.A./B.Com undergraduate programmes. The Students' Representative to the Governing Body is selected as per college norms, out of two class representatives, one each from the current batch of B.A. and B.Com Ist year students. The student representative represents students' views and grievances, and as a spokesperson, conveys these to the concerned authorities for discussion and amicable resolution. The Students' Representative provides valuable informal feedback regarding curriculum, teaching learning and evaluation process. The student is given information about various extension programmes, that form a crucial part of the academic activities of every department, such as departmental Notices, wall magazines so that He/she may encourages students to contribute to these. Furthermore He/she helps the teaching staff of the college to organize departmental seminars and quiz, which are important co- curricular activities of every department.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

13

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college continues its interaction with students even after they have formally left college for higher studies through an active and vibrant Alumni association named which has been formed consisting of former students as well as retired teachers. Members of the Association extend their helping hand to present students when and where required. Enrolled student members provide valuable service to the College Library. They participate in different cultural programmes of the college. Meetings are held in which the Principal, Staff, and students participate and discuss the future plans related to this Association. The association arouses among its members a feeling of belonging, camaraderie and warmth, essential for the success of this organization. The teachers and students work with great earnestness and sincerity to reach out to the college alumni to involve them not only in cultural activities but also socially meaningful and relevant work which aims to enrich not only the association but the college as well.

File Description	Documents
Paste link for additional information	http://naikkhetancollege.org/wp-content/uploads/2024/04/2-Alumni-Minutes-22-23.pdf
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The college is run under the management of Shamki Mata Shikshan Prasarak Mandal, Umri (BK) The main focus of the governance is to ensure the transparency, democracy and inclusiveness. The institution has taken due care to give representation to all the sections of the society in the Governing Body and the College Development Council. Teachers, students and nonteaching staff members are also adequately represented on both these bodies as per UGC norms and the Maharashtra Public Universities Act, 2016. The Governing Body is always taking efforts for providing quality education to all the sections of the society to empower them. The President, Principal, Teachers, Non-teaching staff and students get representations in the key decision-making bodies of the institution like Governing Body and College Development Council through free and fair elections held every five years. Regarding the vision and mission, the institute has a perspective plans which include -Improving the infrastructure of the institution to cater the increasing number of students and staffs. To create sources of funding for research and collaboration. Organizing Skill based Program to enhance the student self-employment ratio. Promoting students interaction with the alumni to get first-hand knowledge of different fields as well as career opportunities.

File Description	Documents
Paste link for additional information	http://naikkhetancollege.org/
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college ensures reflection of decentralization and participative management through academic as under: The organization structure with the President, Executive members, the Principal, Heads of Department, Teaching and non-teaching Faculty, Alumni, Parents, Students and representative from the field of Education, Community, Researcher and Academic experts are given scope and some take direct part in taking the decision for the academic and the infrastructural development of college i.e. Executive Council, CDC, IQAC, College Construction Committee, College Staff Council and Student Council. Following mechanism is followed for the decentralized and participative administration. College Development Committee: According to the Maharashtra Public Universities Act 2016, the Local Managing Committee has been replaced by CDC. Members from the executive committee, expert from the field of education, research, society, industries, teaching, non-teaching staff and students are represented on this Committee. CDC prepares an overall comprehensive development plan of the college regarding academic, administrative and infrastructural growth.

File Description	Documents
Paste link for additional information	http://naikkhetancollege.org/statutory-body/
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The strategic plan for whole academics is prepared well in advance. While preparing this plan, the college has taken into consideration its growing needs, the feedback and suggestions which are received from the IQAC, the Students, Faculty, Staff, Alumni, Employers and the Management. This plan included development of Academic and Sports Infrastructure, New Academic programme, Green Initiatives and Campus Beautification, Development of ICT, Library Facilities, Upgrading Research Facilities. The new Initiatives for Extension and Outreach 2022-23 consisted as under: Due to the introduction of the new Subjects and courses in the college, the students got an opportunity to

complete their higher education at home town instead of going to the district places. Planning for Introduction of new subjects and courses at Under-Graduate level. The College is situated in the midst of middle class area. Local students are getting an opportunity of higher education at Under Graduate. It is one of the renowned colleges in nearby area. The stakeholder of the College constantly demanded to introduce the optional subjects at Under Graduate level and competitive exam orientated subjects in the college to cater the need of Students. This demand of the stakeholders was put in College Development Committee. The College Development Committee members discussed this issue in its meeting.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	http://naikkhetancollege.org/igac-meeting-minutes-2022-2023/
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

As per Maharashtra Public Universities Act 2016, the college has constituted one dynamic CDC (College Development Committee) to prepare an overall comprehensive development plan of the college. It takes major decisions of the academics, administrative set up and infrastructural development.

The IQAC ensures functioning of mechanism in the line of directions of the respective authority. The Principal is the executive head of the institution. He is authority to take day to day decisions regarding academic, administrative and financial matters in accordance with the policy matters.

The Internal Quality Assurance Cell: IQAC plans & implements policy for development of quality parameters for the various academic and administrative activities.

Library: The Librarian is the Head of Library and Information Centre. The Library Advisory Committee discusses the issues

regarding the function of the Library and Information Centre.

Academic Committees: The various committees are constituted for smooth administration. The convener of each committee develops plan and work of the respective committee.

Grievance Redressal Mechanism: There is a Grievance Redressal Committees for students and staff. The College has set up a complaint box for faculties, staff and students. The Grievance Redressal Committee discusses the complaints and takes decision accordingly.

File Description	Documents
Paste link for additional information	http://naikkhetancollege.org/igac/
Link to Organogram of the Institution webpage	http://naikkhetancollege.org/
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

B. Any 3 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

For teaching and non-teaching staff, the institution abide by the rules and regulations of all welfare schemes and financial support facilities provided by the center and state

government

statutory provisions such as arrangement and proper upgradations of GPF accounts of all the employees. Besides, in case of medical conditions the employees are assisted in matters of getting sanctions of medical reimbursement bills from the government office. The other related benefits in form of leaves and vacations are given as per Maharashtra Government and SGBAU Amravati norms.

1. Leave: CL, EL, Medical and DL
2. GPF: as per Maharashtra State Rules.
3. GIS: Group Insurance Scheme for all the employees.
4. Institutional Financial support: College has its own Employee Credit Society.
5. NPS: as per Maharashtra State Rules.
6. Promotions and CAS Placements: As per Maharashtra State and SGBAU Amravati Rules and Regulations.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

2

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institution rely on the regular periodic appraisal of employee performance following the University rules and regulations. At present the Sant gadge Baba University, the affiliating university of our college has initiated and provided a format in the name of PBAS (Performance Based Academic System) of API.

Confidential-CR:

The confidential records of the employee's is kept and prepared by the Head of the institute under the authority and power empowered by the rules and regulations of Govt. of Maharashtra and Govt. of India. Being confidential it is not open to all and sundry.

About the API:

The system as stated is laid down by the parent university by providing standard PBAS through the ordinance dated July 2019. All the teaching staff prepared their API get certificate of API score assessed and scrutinized by IQAC of the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Audit 2022-23 (External) :-

Both the External and internal audit is conducted by the authorized Chartered Accountant, appointed by the management at the end of financial year. The audited reports submitted to the joint directors' office by the end of the month of June every

year in last five years for the external assessment by the

competent government authority. The General Audit is also conducted Auditor General of the State, Nagpur region. The financial irregularities pointed out by the auditor general are settled as per financial provisions. The details of internal and external financial audits of our institution are conducted in the last five years as follows:

The college audit of the last academic year was carried out after the month of March 2023 through authorized auditor.

File Description	Documents
Paste link for additional information	http://naikkhetancollege.org/wp-content/uploads/2023/08/Audit-Report-2022-2023.pdf
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Resources :

Sources of funds are as follows:

1. **Educational Fees:** Educational / Tuition fees are charged as per the university and state government norms from students for various grant-in-aid and self-finance courses.
2. **Salary Grant:** The College received salary grant from the State Government. For this, we used to prepare and send an annual budget of the estimated salary grant required to the state government. Salary grants of teaching & non-teaching staff and CHB teachers are paid as received by the Joint Director Higher Education office.
3. **UGC Grants:** Our College do not comes under 2f and 12b of UGC Act and our institute is not Permanent Affiliated to Sant Gadge Baba Amravati University, Amravati. So we do not receive any grants from the UGC for the development and maintenance of Infrastructure, up-gradation of the Learning Resources and Minor / Major Research Projects.
4. We do not receive funds from Non- Government Bodies, Individuals and Philanthropists for Academic and Infrastructural Development.
5. Resource mobilization policy and procedures are as follows: Annual budget and audited statements are approved by College Development Committee in every academic year. As per the budget, amount is allotted to the academic expenditure and infrastructural development.

File Description	Documents
Paste link for additional information	http://naikkhetancollege.org/wp-content/uploads/2023/08/Audit-Report-2022-2023.pdf
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC initiatives:

Academic Audit through IQAC:

IQAC conducted academic audit. At the outset of session as

per the guidelines of IQAC, Academic Audit Committee collected academic plans from all the Departments and Support Service Unit like NSS, Sports and Library which included research publication, extension activities, collaborations, innovative and best practices, assignments, ICT based activities, student's competitions, seminar presentations and workshops. IQAC discussed and gave suggestions for academic improvement. IQAC placed their academic audit report in the College Development Committee for discussion, suggestion and approval. It has been observed that due to the initiative of IQAC, all the departments and committees have been constantly improving their curricular, co-curricular and extra co-curricular performances.

Implementation of Green Practices in the Campus:

To make the college environment eco-friendly many green practices are undertaken through IQAC of the college such as Tree Plantation, Plastic Eradication, Clean and Beautiful Campus, use of Energy efficient fixtures and E-Waste Management. IQAC constantly took the feedback of the proper result oriented implementation of these activities through academic years. Because of these practices, eco-friendly and pollution free college campus and social awareness about renewable energy and e-waste management is developed among the students, faculty members and non-teachers.

File Description	Documents
Paste link for additional information	http://naikkhetancollege.org/igac-meeting-minutes-2022-2023/
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

To review its teaching learning process at periodic intervals the IQAC has took initiatives as under:

1. The IQAC conducted meetings with the faculties, Head of the departments, Incharge of Internal Examination Committee throughout the academic year.

2. It encouraged the faculty coordination.
3. Committee conducted an academic plan and reviewed it time to time such as completion of curriculum, supervision of regular classes, attendance of the students, unit tests, assignments, Seminars, group discussion, quiz, education tours and other activities. Important issues are discussed in the meetings with IQAC.
4. Insisted on new teaching methods and ICT use.
5. Through this system of review, the IQAC observed the continuous development of teaching-learning process.
6. IQAC interacts over new teaching methods and ICT use to sensitize use of ICT in teaching -learning process.
7. IQAC prepared the plan for purchasing advanced ICT tools, broadband internet, Wi-Fi facility.
8. IQAC organised meetings 3 times in an academic year. The last meeting is the feedback meeting and the action taken by the various departments.

File Description	Documents
Paste link for additional information	http://naikkhetancollege.org/wp-content/uploads/2023/08/IOAC-3rd-meeting-minutes.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	http://naikkhetancollege.org/wp-content/uploads/2023/08/IOAC-3rd-meeting-minutes.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

. World Women's Day was celebrated on 8/03/2023 by felicitating the women vendors nearby our college vicinity by offering them gift, flower and memento. Boys and Girls students actively participated in the NSS Residential Camp organised by the NSS Department of our college from 8/3/2023 to 15/3/2023. It is observed that there should not be any violation of gender equity code and conventions that has been maintained by the institution as a whole. Teacher's and student rapport is promoted in the direction of personal counselling. Apart from this there is academic body entitled "Sexual Harassment Committee" to safeguard women's right to equality. The girls, especially during the small scale induction program at the outset of each of the session are given guidance and information about the procedure and constitution of this committee. To seek more assistance or to provide assistance as a part of easy access to the new comer, the student representative is given membership of this Committee. Following are the members in the "Sexual Harassment Committee" and "Grievance Redressal Cell" Dr. Jayant Bobde Principal, Dr. Sangeeta Tihile, Mrs. Radha B. Murumkar, Mr. Amol Meshram Ku. Prerna P. Dahane, Dr. Nitin W. Deulkar. Boys and Girls are given equal opportunity in all the constituted committees in the college.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	D. Any 1 of the above
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File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid waste management: For the solid waste management of the college, we have plastic cans in this campus and transfer to the vehicles of local Municipal Corporation to dispose as it is almost in-house campus.

Liquid waste management: The liquid waste of the college consists waste water and other trivals from the college washrooms for which the arrangement lead to the utilization of the soak-pits available.

Biomedical waste management: The College being Arts and commerce, there is less or no biomedical waste that much. Still, some health advisers are in touch towards cleanliness.

E-waste management: Now in the age of digital era, from the

environment friendly point of view, it is very important to have special care for e-waste management in each of the establishment. Accordingly, the college has necessitated a small cubical room to store and dispose the all the e-wastes including computer-defunct, accessories, cables and wires. After some span of time it is reused after small repair, when required and the very useless remains have been disposed with proper care and precautions consulting the technician to a nearby recycling industry. Waste recycling system: There is no special recycling mechanism. Hazardous chemicals and radioactive waste management: No such chemical is in use.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**

<p>3. Pedestrian Friendly pathways 4. Ban on use of Plastic 5. landscaping with trees and plants</p>	
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File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

<p>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities</p>	
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File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

<p>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft</p>	<p>C. Any 2 of the above</p>
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copies of reading material, screen reading	
File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities entails the college's regularly organizing the programs on the occasion of festivals of National importance, such as celebration of Independence day, and Republic day with involvement of all the students, faculties and staff. As well as the cultural festivals are also observed and celebrated. For example on the occasion of Diwali festival, we the staff in addition to the few select students of the college distribute sweets and other festival foods to the needy peoples resides at public places like stations area and bus stop and temples. Similarly, in the college campus the birth and death anniversaries of the great Indian National Leaders and Sants like Mahatma Gandhi, Dr. B.R. Ambedkar, Dr. Sarvapalli Radhakrushnan, Dr. S. R. Ranganathan, Vir Sawarkar, Shahid Bhagat Singh, Lokmanya Tilak, Swami Vivekananda, Chhatrapati Shivaji Maharaj, Rajarshi Shahu Maharaj, William Shakespeare, Sant Gadge Maharaj, Sant Tukadoji Maharaj, Sant Sewalal Maharaj, are celebrated with participation of all the students and staff by organizing event of guidance, motivation and books exhibition. These programs provide a great deal of inspiration to the students so that they may be able to understand the work of these Great Personalities.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college regularly organize the programs on the occasion of festivals of National importance, such as celebration of Independence Day, and Republic day with involvement of all the students, faculties and staff.

Political Department of our college organised program to celebrate Constitutional Day, seminar on Challenges faced by Indian Democracy, Human Rights Day, and National Voters Day.

Participation of students in 10 days NSS Residential Camp.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff
4. Annual awareness programmes on

E. None of the above

Code of Conduct are organized

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

National festivals and events: The College regularly organize the programs on the occasion of festivals of National importance, such as celebration of Independence Day, and Republic day with involvement of all the students, faculties and staff. As well as the cultural festivals are also observed and celebrated. For example: National Independence day National Republic Day, Maharashtra day May -1, Yoga Day, Environmental Day June 05, Harit Kranti Diwas : Jayanti Utsav of Vasant Rao Naik, Dr. Babasaheb Ambedkar Jayanti utsav, World Women's Day, World Human Rights Day, Constitutional Day, Dr. APJ Abdul Kalam Birth Anniversary, World Books Day, National voters Day,

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per

NAAC format provided in the Manual.

Best practice:

Title of the practice:

1. Books Exhibition on Dr. S. R. Ranganathan Jayant and Dr. APJ Abdul Kalam Jayanti for Students and Staffs.
2. Cleanliness and awareness Programs organised by NSS Department every year.
3. Sweets and Snacks distributed to the needed and homeless peoples nearby Station and Temples on the occasion of Diwali festival.

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Colleges for its distinctiveness in the area of operationalization of academic practice and policy of imparting higher education which does not limit the work of awarding degree with high grades but aims at molding the personalities into a worthy, socially aware citizen. To realize its aim the college implement the university designed curriculum in accordance with its own policy, mission of higher education. The faculty assist the student to secure good grade in university exam by providing personal attention to the progress of students. They conduct regular theory classes and provide update notes of the whole syllabus. At the same time students who are special in any other field are identified and their diversity interest is promoted with help utilizing the available resources in the college. Thus student centric approach is the forte of this college. Second, the college being located in the heart of the city is also one of its strongpoints. It caters to the need of higher education at nearest with sincerity. Safeguard of the students is the core issue in the urban. This is supposed to the best option for the vulnerable section of the society

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

To start PG Classes in both the stream. To increase student admission in BA and B.Com. To organize motivational workshops and seminars for students. To organize seminars, essay competition, books exhibitions and workshops. To make college eco-friendly by more plantations.